

**TOWN OF CANAAN, VT**  
**MUNICIPAL ETHICS COMPLAINT FORM**

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TOWN OF CANAAN, VT

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**ATTN: Designated Complaint Recipient**

State law (24 V.S.A. § 1997) requires municipalities to enact procedures to 1) investigate complaints that allege a municipal officer has violated the Municipal Code of Ethics, and 2) to enforce against substantiated complaints, including developing methods of enforcement and available remedies.

**Your Contact Information**

*Type or print clearly*

**Your name (complaints can be anonymous):**

**Address:**

**Municipality:**

**State:**

**Zip:**

**E-mail:**

**Telephone(s):**

1. Who is this complaint against? Name, and job title or position. Please file a separate complaint for each individual you complain against.

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2. Date(s) of the alleged violation(s):

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3. How has this person violated the Municipal Code of Ethics? Describe fully. Be specific and provide as much detail as possible. Attach any documentation that supports your claim(s).

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4. If you can, please indicate which law, rule, or other legal requirement you believe has been violated.

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5. Provide the names and contact information for anyone else who may have information regarding this complaint.

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6. Has the conduct you describe above been the subject of a prior complaint? If yes, please explain.

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7. Is there anything else the Designated Complaint Recipient should know about this complaint?

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**Attach additional pages as necessary.**

I certify that the information provided in this complaint is true, correct, complete, and of my own personal knowledge. I will fully cooperate in the process regarding this complaint.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Submit by email to: [clerktreas@canaan-vt.org](mailto:clerktreas@canaan-vt.org).

Enter "Complaint" in subject line OR by USPS mail to: Town of Canaan, VT, Attn: Designated Complaint Recipient, PO Box 159 Canaan, VT 05903