

ZONING BOARD AND PLANNING COMMISSION

MEETING MINUTES

June 25, 2026.

- I. OPEN MEETING – Chairman Bullard called the June 25, 2026, meeting to order at 6:00 P.M. Those present included Mark Bullard, Michael Daley, Julie Giroux, and Margaret Knapp. No member of the public joined via Zoom or in person.
- II. APPROVAL OF MINUTES– November 6, 2025, Meeting Minutes – The November 6, 2025, meeting minutes were distributed and reviewed by board members before and at the meeting. Mike made a motion to approve November 6, 2025, meeting minutes as written, and Julie seconded. Chairman Bullard asked if there was further discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative.
- IV. ADDITIONS/DELETIONS TO AGENDA – No additions or deletions were made to the agenda.
- V. GENERAL PUBLIC COMMENT – No public was present to offer comments.
- VI. NEW BUSINESS –
 - a. Vacant Positions on the Board and Current Board Composition – The commission questioned if there were anymore vacancies with the appointment of Mike. Mike said he would ask Zach if there were. He assumed there would be, as there are six current voting members, and he assumed it would need to be an odd number.
 - b. Update of Permits Issued Since Previous Meeting – The commission reviewed the permits provided by Zach. The commission discussed properties in which they believed permits were required and were not submitted. They discussed the following properties and will inquire further on whether they need a permit: 4099 VT Route 102, Brenda Dubey, Addition of a porch and a sign for the business; 217 Gale Street, Robert & Rita Lee, Addition of a porch bakery (Change of Use), and a shed that was added to a property on Lake Wallace. The commission felt that if all addition/changes required a permit, that Cheryl should pursue these. They commission discussed potentially imposing fines upon the property owners, if they did not comply with the Zoning Bylaws.
- VII. EXECUTIVE SESSION – If Needed – No action or discussion.
- VIII. ADJOURN MEETING – Mike made a motion to adjourn the meeting. Margaret seconded the motion. Chairman Bullard asked for further discussion, seeing none, he called for a vote. The motion passed unanimously in the affirmative. The meeting was adjourned at 6:50 P.M. The next meeting is to be determined.