

TOWN OF CANAAN, VERMONT TRANSFER STATION FACILITY POLICY

I. Purpose –

This policy establishes standards for the operation and use of the Town of Canaan Transfer Station. It provides a structured system for the collection, separation, recycling, and disposal of solid waste generated within the Town.

- Protect public health, safety, and the environment.
- Prevent illegal dumping and misuse of Town property.
- Ensure compliance with the Town Solid Waste Ordinance, Vermont ANR rules, and Act 148.
- Promote recycling and waste diversion.

II. Authority –

This policy is adopted pursuant to the Town Solid Waste Ordinance.

- May be adopted or modified by Selectboard action at a duly warned meeting.
- May be implemented through written policy, posted signage, or operator direction.
- Such actions have the same force as formally adopted policy.

III. Location –

186 Treatment Plant Road, Canaan, Vermont

- This is the only Town-designated transfer station.

IV. Hours of Operation –

- Wednesday: 8:00 AM – 1:00 PM
- Friday: 12:00 PM – 6:00 PM
- Saturday: 8:00 AM – 1:00 PM
- No use permitted outside posted hours.
- Unauthorized use may constitute illegal dumping.

V. Authorized Users –

Use is limited to residents of the Town, including seasonal and second homeowners.

- Small businesses may use the facility for municipal solid waste and recyclables generated from normal operations in quantities consistent with residential use, as determined by the Selectboard or its designee.
- Contractor use is not permitted unless authorized through a waiver.
- Loads determined to be commercial, contractor-generated, or excessive in volume may be refused by the operator.

Regional Use –The Town recognizes cooperative use with the Town of Lemington, Vermont for Household Hazardous Waste disposal (HHW). Lemington residents may utilize the transfer station in accordance with this policy for the disposal of household hazardous waste disposal

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only. All users are subject to the same rules, fees, and requirements. The Selectboard may enter into agreements with other municipalities and establish cost-sharing arrangements.

VI. Contractor Waivers –

The Selectboard or its designee may authorize contractor use of the transfer station.

- Authorization may be granted through waiver, permit, or other approved mechanism.
- May limit materials, quantities, frequency, or duration of use.
- May require additional fees or conditions.
- May be revoked at any time.
- Unauthorized contractor use is not permitted.

VII. Pay-As-You-Throw System –

- All municipal solid waste must be properly bagged and marked with Town-approved stickers prior to disposal.
- Failure to properly sticker waste may result in refusal of materials or enforcement action.
- Circumventing the PAYT system is prohibited.

VIII. Waste Streams and Separation –

Users must separate materials as directed by signage and operator instruction.

- Household trash (stickered).
- Recycling (cardboard, paper, plastics, glass, metal).
- Scrap metal.
- Construction and demolition (C&D) materials for residential use only.
- Electronics (no charge).
- Mercury-containing items and bulbs.
- Tires (fee-based).
- Food scraps and organics.
- Household hazardous waste (HHW) during scheduled events only.
 - HHW shall be managed through Town-sponsored collection events, regional programs, or other approved methods. Materials include paints, solvents, chemicals, fuels, pesticides, and similar materials. Residents shall transport HHW safely in original or labeled containers and follow all posted instructions. Improper disposal of HHW in trash, recycling, or containers is prohibited and subject to enforcement.
- All C&D materials placed in the designated container require payment regardless of quantity.
- Fees apply uniformly to all users with no exceptions unless authorized by the Selectboard.

IX. Special Handling Requirements –

- Freon appliances must be handled separately and properly processed.
- Paint managed through HHW or approved programs.

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- Syringes must be sealed in rigid containers and labeled.
- Asbestos is not accepted.

X. Site Operation and Requirements –

- Follow all posted signage and operator instructions.
- Posted signage constitutes official direction and is enforceable.
- Materials must be placed in designated containers.
- No dumping outside containers or after hours.
- Unauthorized use may be considered illegal dumping.

XI. Fees –

- Fees are established by the Selectboard and apply to all users with no exceptions unless explicitly authorized.
- All applicable disposal fees must be paid at the time of use.
- Failure to pay required fees constitutes a violation.

XII. Enforcement –

- Billing is the preferred method for routine violations.
- Violations may result in billing, removal, or issuance of a municipal complaint.
- Unauthorized use outside hours may constitute illegal dumping.
- Costs of cleanup or remediation may be charged to the responsible party.

XIII. Operator Authority –

- Operator directs placement and determines compliance.
- Operator may reject any load.
- Operator decisions govern site operations.

XIV. Key Control –

The Town shall maintain control of all keys associated with the transfer station. Authorized key locations shall include:

- Town Office
- Transfer Station

Transfer station personnel should maintain custody of keys during operating hours and ensure all facilities are secured. Keys shall not be removed for personal use. No duplicate keys shall be made or distributed without approval of the Selectboard or its designee.

XV. Policy Flexibility –

- Selectboard may modify operations, materials, or fees.
- Changes may be implemented through signage, direction, or notice.

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XVI. Effective Date –

This policy shall take effect upon approval by the Selectboard.

Adopted this 11th day of May, 2026.

SIGNATURES:

Dillon Begin, Chair

Alfred Buckley

Alan Leigh