

CANAAN RECREATION PARK COMMITTEE
MEETING MINUTES
SEPTEMBER 8, 2025

- I. Open Meeting – Chairman Vernon Crawford opened the September 8, 2025, Rec Park Committee meeting at 5:07 pm. Those present were: Vernon Crawford, Diana Rancourt, Norman Flanagan, Al Buckley, and April Busfield (via phone).
- II. Approve the minutes of the August 11, 2025, meeting – On a motion by Al and seconded by April, the meeting minutes were approved unanimously as written.
- III. Concert – There was some initial discussion regarding plans for a concert and the 250th celebration next year. Further details will be explored and discussed at a later date.
- IV. Gift cards - Vern has purchased two \$100 gift cards from The Porch on the Main—one each for Britni Haley and Kim Sweatt—as a token of appreciation for their significant contributions to the Firefighters Appreciation Day event. Diana will distribute the gift cards to both recipients.
- V. Camping – September – Dawn collected a total of \$1,500 from the second camping event and has received a \$200 payment. The group expressed their appreciation to Al for managing the trash during the event.
- VI. Dance Night & 50/50 raffle Legion – September 6th from 7 to 10:30 - Diana reported that the dance night was a great success. The event raised \$950 from the cover charge and \$150 from the 50/50 raffle. In addition, there were generous donations from Dan & Elaine Dagesse (\$15,000) and Dan & Lisa Hebert (\$5,000). The use of donations will be discussed and planned at the next meeting.
- VII. Thank you cards - Thank you cards will be prepared and signed for the Dagesse and Hebert families once their donations are received. A donation receipt will be included with each card.
- VIII. Updates on projects in the park - Vern confirmed that Laurent Rancourt has completed the park improvement projects.
- IX. Merry-go-round, playground chips – Vern will begin installation of the merry-go-round as soon as possible. Diana will contact Cheryl Cote to determine whether a zoning permit is required before installation. Diana will coordinate with Roy Amey for the delivery of playground chips when needed. The chips will be placed around the merry-go-round and the children's bouncy toys to ensure a safe play area.
- X. David White – Al reported that the mowing in the park is done.
- XI. Damage to porta-potty – Brian Riff reported an incident of vandalism to the newly installed porta-potty by sharing a photo, which was forwarded to all board members. Diana has begun reviewing camera footage in an effort to identify the individual(s) responsible and will continue to examine additional footage. Zach will report the vandalism to the sheriff's department.
- XII. Dog waste system dispenser – Odette and Harland Crawford generously purchased and donated two dog waste dispensers, along with bags, for installation in the park. The dispensers will be placed next to existing garbage cans for convenient use. The board expressed sincere appreciation for their contribution. A thank you card was signed by members present, and a donation receipt will be included with the card.

- XIII. Splash Pad closed ad – An advertisement will be submitted to the *Colebrook Chronicle* to notify the public that the splash pad will be closed for the season, the last weekend in September.
- XIV. Budget status report – Budget reports were distributed to board members present. A meeting has been scheduled for October 6 at 5:00 PM to begin work on the upcoming budgets.
- XV. Other Business – The installation of speed bumps will be revisited for discussion next year. Diana will inform David Begin that the Firefighters Appreciation Day banner can be dropped off at the Town Office. April will present quotes for children's bouncy toys at the October meeting. A report was received indicating that someone had turned on the park hydrant and left it running. Norman will lock the hydrant. Norman noted that the hydrant still requires repairs. He will provide Zach with a list of the necessary parts to complete the work. There was discussion about replacing some of the smaller rocks in the park with larger ones. The meeting originally scheduled for October 13th has been rescheduled to October 6th at the same time. The meeting will focus on the budget and any other matters that may arise beforehand.
- XVI. Sign Warrants – Warrants were signed: AP 17-25 \$2,681.90 and AP 18-25 \$2,751.18.
- XVII. Adjourn Meeting – the September 8, 2025, rec park meeting adjourned at 5:50 pm.