

CANAAN RECREATION PARK COMMITTEE
MEETING MINUTES
November 10, 2025

- I. Open Meeting – Chairman Vernon Crawford opened the November 10, 2025, Rec Park Committee meeting at 5:00 pm. Those present were: Vernon Crawford, Diana Rancourt, Paul Lyons, and Alfred Buckley. Britni Haley was also part of the meeting.
- II. Approve the minutes of the October 6, 2025, meeting – On a motion by Diana and seconded by Paul, the meeting minutes were approved unanimously as written.
- III. Community Concert – Diana confirmed that The Shifters are available to perform at the concert on July 18, 2026, with a performance fee of \$1,500, and they have been booked. Britni has booked the Catamount Stage, and their fee for next year is \$3,000. A motion was made by Diana and seconded by Paul to budget \$1,000 for 2026 to help cover the concert costs. The motion passed unanimously. Community Builders Hub is confirmed for a \$500 sponsorship (thanks to Britni). Britni will check on the availability of food vendors. She will also confirm with Zach about the \$800 surplus that may be used for the concert. David Begin suggested having a five-man tug-of-war team event and a dunking booth. There was also discussion about selling 50/50 raffle tickets as a fundraiser. Further discussion about coordinating the 250th anniversary celebration with the community concert will take place at the next meeting. Everyone approved Diana applying for a \$2,000 Dash Grant after the first of the year to help cover the event costs.
- IV. Fundraiser November 22 – FYI – There will be a meeting at 6:30 PM, immediately following this one, at the Grace Community Church to discuss the fundraiser.
- V. 2026 Summer Projects – Tim Gray confirmed that he is interested in supervising park maintenance during the summer of 2026, along with two students, contingent upon the availability of grant funding. Committee members will compile a list of projects that need to be completed for discussion at the next scheduled meeting.
- VI. Kickboard – Amy Keefer confirmed that the Art Class is interested in painting a mural on the park kickboard. Diana will follow up with her in the spring or summer.
- VII. Purchases – During discussion regarding the implementation of a purchase policy, Diana suggested that if a policy were adopted, the threshold should be purchases over \$500. After further discussion, Alfred Buckley recommended a \$250 threshold and made a motion to require prior Board approval for any purchases exceeding \$250. The motion was seconded by Paul Lyons and was approved unanimously. Language will be added to the Bylaws requiring prior Board approval for any purchases exceeding \$250.
- VIII. Town Report Article – Diana will prepare a write-up for the Town Report and send it to everyone for approval before it goes to print.
- IX. Brochure for welcome boxes – Diana will design a brochure highlighting all features of the Rec Park to be included in the “Welcome to Canaan” boxes for new residents. She will send it to all members for approval once the design is complete.
- X. Budget – Copies of the Recreation Park budget to date were distributed for review. The budget will be updated after the final payroll and then sent to all members for review and approval.
- XI. Other business – There was some discussion about setting up the ice rink in Fletcher Park. Al will check with the Selectboard to get their input. Brian Riff confirmed that all town units have been pumped, cleaned out, and are ready to be locked for the winter. Zach has locked the porta-potties for the season. The meeting scheduled for December 8 has been cancelled. The next meeting will be held on March 9, 2026, at 5:00 p.m.
- XII. Sign Warrants – Warrants were signed: AP 21-25 \$128.26, AP 22-25 \$600.00 and 23-25 \$2922.31.
- XIII. Adjourn Meeting – the November 10, 2025, rec park meeting adjourned at 6:00 pm.