# CANAAN FIRE DISTRICT #2
# BI-MONTHLY MEETING
## September 16, 2026
## 5:00 p.m.
## Minutes

Present: Zachary Brown, Levis Boutin, April Busfield, Tony Wheeler, Jody Riley, John Kennedy
Diana Rancourt,
Patrick Smart via Zoom

5:00 p.m.

1. Open Meeting-Tony motioned to open the meeting at 5:00 p.m. Jody seconded.
2. Approve Minutes from July 15th, 2026 minutes-Motion was made by Tony Wheeler and seconded by Jody Riley to approve the July 15, 2026, meeting minutes as written.
3. Addition to Agenda- Zach shared that Selectmen had a letter for the board to read stating that they wish for them to attend a meeting with other Fire District on September 28th at 6 p.m. The purpose is to have a discussion of the proper procedure to hire personnel.
4. No general comment.

5. Patrick Smart, Chief Engineer
   He shared his documents about the expansion of the initial project. Additional evaluation, design, replacing the AC pipe, galvanizing the main.
   A motion was made by Tony Wheeler to move forward with the expansion and seconded by Levis Boutin. Motion carried in the affirmative.

Patrick asked the board to make a vote on whether to keep with the original project or vote to the expansion.

The board discussed and voted in favor (3-0) of the expansion of the project. Each board member voted and signed their individual ballot and John Kennedy filled in paperwork to finalize their vote. John asked Patrick if he needed a copy of documentation. Patrick stated that he is accepting the verbal vote, no need for copies of documentation. Copies were made for Town Clerk, Zachary Brown. John kept copy for himself.

April Busfield also shared that another grant will be explored by her and Patrick through the Vermont Bond Bank for $50,000 to fund the replacement of valves.

6. April Busfield, Operator
   She shared that the reservoir needs to be cleaned.
   The cost is between $5000 to $6000.
   She suggests that the board consider putting this expense into the budget for next year.
   Too early to open hydrants. She will update when the time comes.
7. Diana Rancourt, Grant Writer
   Busy working on grants. Will keep the board posted more when she knows more.

8. Zachary Brown, Town Clerk
   Zachary distributed the budget status report and list of delinquencies.
   Financials are better since raising the rates,barely. He foresees that the rates will increase again. This will help keep in the black. Been able to pay and will continue to pay as we receive money from the grant money.

Delinquencies-amount of $6824.28
Generators are in good shape.

9. Other Business: No other business took place

10. Sign Warrants: The board signed the warrants.

11. Closing of the meeting-Tony motioned to close the meeting at 5:34 p.m. Levis seconded.