

**Canaan/Stewartstown**  
**Joint Sewer Commissioners**  
**Meeting Minutes**

**July 13, 2026**

**Canaan Town Office**

1. Open Meeting— Canaan Selectboard Chairman Dillon Begin opened the meeting at 5:30 P.M. Those present included Alfred Buckley, Dillon Begin, and Alan Leigh (Canaan Selectboard), Jimmy Gilbert, (Stewartstown Selectboard), April Busfield and Zachary Brown. Zach informed the commission that this was the first meeting since Town Meeting, which meant that a new chair needed to be elected. Zach noted that last year it was held by Stewartstown, which means that it is to be held by a member from Canaan. Jimmy made a motion to elect Dillon Begin as Chair. Alan seconded the motion. Clerk Brown asked for further discussion, seeing none, he called for a vote. The motion passed in the affirmative. Dillon abstained.
2. Approve Minutes for January 13, 2026- Minutes were distributed to all commission members prior to and at the meeting. All reviewed the minutes. Al made a motion to approve the January 13, 2026, meeting minutes as presented; Alan seconded this motion. Chairman Begin opened the motion for discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative.
3. Additions or Deletions to the Agenda— No additions or deletions were made.
4. Report on Inspection— Alan, Al, and Dillon completed the inspection and were able to visit all stations and the plant. The inspection report was provided to all attendees. Overall, all things were kept in tidy fashion. Alan noted that the plant and whole operation are impressive. Jimmy made a motion to accept the inspection report, as presented. Al seconded the motion. Chairman Begin opened the motion for discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative.
5. Operator Report – April reported that everything was going well at the plant. She reported that all scheduled preventative maintenance has been completed. April reminded the board that she is still short staffed, which much of Jay's time being taken up by highway. This means that she cannot complete all of the necessary work, she has to do. Her priority is items required by law and then the necessary unnecessary items, like cleaning and operating the sludge sled every day. Jimmy made a motion to accept the operator report, as presented. Al seconded the motion. Chairman Begin opened the motion for discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative.
6. Executive Session – Personnel – 1 V.S.A. § 313 (a)(3) – No action or discussion.
7. Adjourn Meeting – Alan motioned to adjourn the July 13, 2026, meeting; Jimmy seconded this motion. No discussion was had. Chairman Begin called for any further discussion, seeing none, he called for a motion. The motion passed unanimously in the affirmative. Chairman Begin adjourned the meeting at 5:36 P.M.