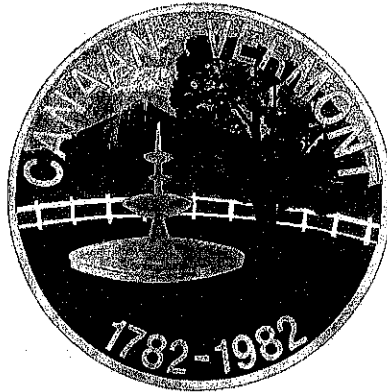




Town of Canaan, VT

2025 Solid Waste Implementation Plan

Date Adopted: September 29, 2025


Michael Daley, Selectboard Chair

Town of Canaan, VT

2025 Solid Waste Implementation Plan

This Solid Waste Implementation Plan (SWIP) conforms with Vermont's 2024 Materials Management Plan (MMP).

SWME Solid Waste Implementation Plan

Name of SWME	Town of Canaan, VT
Year Chartered (if applicable)	The Town was chartered in 1782. The Transfer Station was established in 2012.
Mission for Sustainable Materials Management	The Town of Canaan strives to meet all MMP performance standards through detailed guidance created by the State of Vermont and adopted by the Town of Canaan.
Names of Member Town(s)	The Town of Canaan operates a private transfer station and is for the use of Canaan property owners and residents. We do open our transfer station to Lemington Residents during our Household Hazardous Waste Events.
Town Profile	The Town of Canaan is situated in the northeasternmost corner of the State of Vermont and is part of Essex County. It is geographically bounded to the north by the Province of Quebec, Canada; to the east by the Connecticut River, which delineates the state line with the New Hampshire municipalities of Clarksville, Stewartstown, and Colebrook; and to the south and west by the Vermont towns of Norton, Averill, and Lemington. The town encompasses approximately 22,000 acres of land area. Canaan is comprised of two principal villages: Canaan Village, which functions as the larger population center and the seat of local government, and Beecher Falls, located approximately one mile to the northeast of Canaan Village. Beyond these officially recognized villages, the town also contains several vernacular regions—locally acknowledged but informally defined geographic areas—that contribute to its community identity. These include Wallace Pond, Canaan Hill, and South Canaan. According to data from the 2020 United States Census, the Town of Canaan has a total population of 896 residents. This demographic and geographic composition plays a central role in guiding land use planning, infrastructure development, and the provision of municipal services; including waste management, throughout the community. As previously noted, Canaan Village serves as both the administrative center and primary population hub of the Town of Canaan. Accordingly, it is home to several key municipal facilities, including the Town Office, Town Garage, Water and Wastewater Department, Public Library, and Canaan Schools. These facilities collectively support the governance, operation, and maintenance of essential municipal services, including the transfer station and contributes to the waste stream for the Town.

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In addition to the municipal infrastructure, there are several other significant contributors to the town's overall waste stream. These include a number of local businesses, as well as three facilities operated by the United States Department of Homeland Security. The majority of businesses within the Town of Canaan primarily engage external waste hauling services to manage their refuse. Nonetheless, a number of local enterprises continue to utilize the Canaan Transfer Station as a designated disposal site for their recyclable materials.

In addition to the municipal services previously outlined, the Town of Canaan operates both a Transfer Station and a Stump Dump. These facilities are managed in accordance with this Solid Waste Implementation Plan and all applicable permanent Vermont State Statutes. They provide essential waste disposal and recycling services to residents, business owners, and property owners throughout the town.

Town of Canaan, VT

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Data and Reporting

S1.1	Disposal and Diversion Reporting. A. DISPOSAL RATE: To track progress with state waste reduction goals, Town of Canaan, VT must report their disposal rate in SWIP years one and five. SWMEs may use the method in the <i>ANR Data Guidance</i> to calculate their disposal rate or another method approved by ANR. Disposal rate reports must be based on calendar year data and be submitted to ANR via ReTRAC by April 1st. DOCUMENTATION in Annual SWIP Report: 1. First (1st) Year SWIP Report: report year 1 annual per person per year disposal rate. 2. Fifth (5th) Year SWIP Report: report year 5 annual per person per year disposal rate. B. DIVERSION RATE: SWMEs are not required to report diversion rates to ANR; however, it is strongly recommended that SWMEs track their diversion efforts to determine the success of their programs and services.
Describe method to be used for calculating Disposal Rate:	The Town of Canaan employs systematic data collection protocols at its Transfer Station and Stump Dump facilities. Staff are responsible for recording volumes and types of waste and recyclable materials received, sorted, and disposed. Data is collected through manifests from haulers and facility logs, which are based upon estimates from the attendants. The Town adheres to Vermont Agency of Natural Resources (ANR) requirements for submission of solid waste reports and necessary calculations. Annual reports detailing total waste tonnage, recycling rates, diversion efforts, and compliance with disposal bans will be submitted by designated deadlines. Interim reporting may be provided as required for specific grant programs or regulatory reviews. Reports will be reviewed internally to assess program performance and identify areas needing attention or adjustment. This process supports transparency and accountability in municipal waste management operations. Key performance indicators will be used to measure the success of Canaan's solid waste management programs, including but not limited to: total tonnage of waste disposed versus recycled, percentage of waste diverted from landfill through recycling and composting, compliance rates with state disposal bans on recyclables and hazardous materials, participation levels in extended producer responsibility (EPR) programs, and resident and business engagement in waste reduction and recycling initiatives. These metrics will inform strategic planning and resource allocation, ensuring that the Town meets or exceeds Vermont's solid waste management goals while promoting environmental sustainability. We will complete these metrics whenever feasible and as time permits.
Sign and date to commit to requirement :	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

Town of Canaan, VT

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Outreach

S2.1	Accessible Communications. To ensure that all Vermonters have equal access to information and to minimize barriers to information access, Town of Canaan, VT must critically evaluate their communications in light of best practices for accessibility. A. During SWIP Year 1, Town of Canaan, VT must attend accessible communications training provided by ANR (or another training approved by ANR) on topics such as web design, plain language, accessible graphic design, public outreach and/or engagement, etc. B. Town of Canaan, VT must review accessible communication best practices during SWIP Years 2-5. DOCUMENTATION in Annual SWIP Report: 1. Year 1: List training taken by Town of Canaan, VT staff. 2. Years 2-5: Confirm review of accessible communications best practices.
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

Town of Canaan, VT

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S2.2

Town of Canaan, VT Material Management Website. To ensure community members have access to local waste, recycling, and materials management information including state laws; disposal bans; how to reduce, reuse, recycle, donate, compost, and safely dispose of unwanted materials; and local hauler services; Town of Canaan, VT must develop and annually maintain a website with:

- A. **SWIP:** post approved SWIP on website within one month of ANR approval.
- B. **A-Z Waste and Recycling Guide:** maintain an accurate A-Z guide with regional management options for various materials.
 - i. A-Z link must be easily found on website within 2 clicks or fewer from homepage.
 - ii. The A-Z Guide must contain, at a minimum, information on how to manage, recycle, or divert all regional recycling and safe disposal options for all of the categories and key words in the ANR A-Z Waste and Recycling Guide Minimum Requirements document.
 - iii. Each entry must contain contact information, such as address and telephone number for collection location(s) OR a direct link to webpage with contact information.
 - iv. Entries for disposal-banned materials must indicate that the material is banned from disposal in the trash by state law.
 - v. Entries for items that are accepted as a part of an EPR program must link to information on the EPR program.
 - vi. Entries for items that can be recycled only through special collection must clearly explain that the collection of these materials is separate from curbside, or blue bin, recycling.
- C. **Hauler Services List:** establish and maintain an up-to-date hauler Services List with contact information for trash, recycling, and food scrap pick up services offered by all known commercial solid waste haulers operating within the SWME region.
- D. **Waste Reduction for Events Resources:** maintain a web page that encourages waste reduction at events such as bin signs, options for bin rental or loan, haulers for recycling and food scrap collection at events, and tips for successful diversion at events (can link to ANR web page for the tips).

DOCUMENTATION in Annual SWIP Report:

- 1. Year 1, provide links to:
 - a. SWIP;
 - b. Updated A-Z Waste and Recycling guide;
 - c. Hauler Services List;
 - d. Waste Reduction for Event Resources.
- 2. Years 2-5: Describe any significant website updates or changes.

Sign and date to commit to requirement:

ss. Michael Daley, Selectboard Chair

Date: 07/22/2025

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S2.3	Digital Outreach. To build awareness of waste management topics and services provided by SWMEs and those available within their region, Town of Canaan, VT must conduct annual outreach on at least two digital platforms such as Front Porch Forum, social media, electronic newsletters, etc. SWMEs may use existing ANR content or create their own. This requirement is separate from maintaining a materials management website. A. Annual digital outreach must include at least two forms of outreach per year on each of the following topics: i. The A-Z Guide and disposal bans. ii. Waste reduction and diversion. iii. Household hazardous waste reduction and proper disposal. iv. Extended Producer Responsibility programs (i.e. batteries, E-cycles, mercury-containing products, paint, HHW EPR). DOCUMENTATION in Annual SWIP Report: 1. Describe the two digital outreach methods used per SWIP year, including platforms used for each topic covered.	
List platforms to be used for Digital Outreach:	The Town of Canaan, Vermont, will employ multiple digital platforms to facilitate ongoing public education and outreach efforts as part of its Solid Waste Implementation Plan (SWIP). Communications will be conducted through the Town's official website (www.canaan-vt.org), its Facebook page (Town of Canaan, VT), and the Front Porch Forum community network. These channels will be used to disseminate information regarding the Town's A-Z guide to waste management, disposal bans, waste reduction and diversion strategies, proper handling and disposal of household hazardous waste, and Extended Producer Responsibility (EPR) programs. EPR initiatives will specifically address the management of batteries, electronic waste (E-cycles), mercury-containing products, paint, and other hazardous household materials, ensuring compliance with Vermont State regulations.	
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair Date: 07/22/2025	

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S2.4	Print Outreach. To reach community members who do not use digital modes of communication, Town of Canaan, VT must conduct at least one annual outreach in printed documents, such as press releases, newsletters, post cards, letters to editor/articles/ads in local newspapers. Town of Canaan, VT must: A. Year 1: Issue one press release about their SWIP to local newspapers or other media outlets within two months of SWIP approval. B. Years 2-5: Issue one printed outreach per year related to the main MMP goals and/or ANR or Town of Canaan, VT initiatives related to materials management. Press releases could also be completed in partnership with ANR. Mailings can count but are not required. HHW event mailings or advertisements and press releases announcing grant receipt do not count toward this requirement. DOCUMENTATION in Annual SWIP Report: 1. Year 1: provide a copy of the SWIP press release along with the date released and list of newspapers where it was sent. 2. Years 2-5: provide copy of press release along with topic, date released, and list of newspapers where it was sent OR copy of print outreach along with topic, date of release, and number of recipients.	
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair	Date: 07/22/2025

S2.5	Municipality and Facility Connections. To further develop relationships with their local municipalities and to better understand local challenges and opportunities related to the movement of waste, Town of Canaan, VT must conduct outreach to solid waste facilities, town offices, and public libraries. Town of Canaan, VT must: A. Within the SWIP term, Town of Canaan, VT must conduct an in-person visit to each solid waste facility included in the SWIP. B. Each year, for each municipality within the SWME region, Town of Canaan, VT must reach out to the town office and public library (as applicable). Outreach may be conducted in-person, via phone, or via email and must include: i. Introduction of Town of Canaan, VT and their role in the community. ii. Updates on any materials management-related laws, events, or initiatives. iii. For town offices: Discussion of collection plan for disaster debris and disaster-related Hazardous materials (see also C7 – Collection of Disaster Debris and Disaster-related HHW). DOCUMENTATION in Annual SWIP Report: 1. Provide a list of solid waste facilities, town offices, and libraries contacted.	
Sign and date to commit to requirement.	ss. Michael Daley, Selectboard Chair	Date: 07/22/2025

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S2.5	Municipality and Facility Connections. To further develop relationships with their local municipalities and to better understand local challenges and opportunities related to the movement of waste, Town of Canaan, VT must conduct outreach to solid waste facilities, town offices, and public libraries. Town of Canaan, VT must: A. Within the SWIP term, Town of Canaan, VT must conduct an in-person visit to each solid waste facility included in the SWIP. B. Each year, for each municipality within the SWME region, Town of Canaan, VT must reach out to the town office and public library (as applicable). Outreach may be conducted in-person, via phone, or via email and must include: i. Introduction of Town of Canaan, VT and their role in the community. ii. Updates on any materials management-related laws, events, or initiatives. iii. For town offices: Discussion of collection plan for disaster debris and disaster-related Hazardous materials (see also C7 – Collection of Disaster Debris and Disaster-related HHW). DOCUMENTATION in Annual SWIP Report: 1. Provide a list of solid waste facilities, town offices, and libraries contacted.
List the town offices, libraries, and solid waste facilities in Town of Canaan, VT region.	Town of Canaan, VT Town Office – 318 Christian Hill Town of Canaan, VT Transfer Station – 186 Treatment Plant RD Town of Canaan, VT Stump Dump – 5926 VT RTE 102 Alice M. Ward Memorial Library – 27 Park ST
S2.6	School Outreach. To ensure all K-12 public and private schools are aware of the Universal Recycling law, state disposal bans; and how to reduce waste, reuse, repurpose, recycle, compost, donate, and safely manage materials responsibly; and that waste reduction and diversion programs are being implemented effectively, Town of Canaan, VT must: A. Conduct in-person outreach and assistance to K-12 public and private school administrators and/or facilities and food service staff at a minimum of 10% or 2 schools (whichever is greater) within their jurisdiction each year. SWMEs should prioritize outreach to schools that have not yet been visited, but SWMEs may need to visit schools annually to meet the requirement. B. The outreach to each school must focus on school-wide waste reduction and diversion programs covering, at minimum: i. Disposal ban information. ii. How to recycle correctly. iii. How to separate food scraps for composting or anaerobic digestion. iv. How to reduce wasted food and donate (such as through the use of share table) what is appropriate. v. How to responsibly manage hazardous waste. vi. Collection options available from Vermont’s Extended Producer Responsibility Programs for HHW, electronics, paint, batteries, mercury-containing bulbs and thermostats.

Town of Canaan, VT 2025 Solid Waste Implementation Plan

- C. If Town of Canaan, VT is not able to reach school administrators or relevant staff in-person, phone calls, video calls, or emails may be conducted instead, with prior ANR approval.
- D. To keep track of their school outreach, SWMEs may use the ANR tracking spreadsheet template or another system of their own that meets ANR approval.
- E. Outreach to teachers and students is encouraged but is not required, although SWMEs may find it useful to talk to science, art, and shop teachers about proper management and disposal of hazardous materials.
- F. One of the primary roles of a SWME is waste reduction, diversion, and hazardous waste reduction outreach and assistance. If a school is not in compliance with the Universal Recycling law or other waste-related laws, and assistance is not effective, or if a SWME is not able to obtain a response from a school at all, SWMEs are encouraged to request follow-up assistance from ANR.

DOCUMENTATION in Annual SWIP Report:

1. Provide a spreadsheet or other document including:
 - a. List of schools and person contacted;
 - b. Dates visited/contacted;
 - c. Status of recycling and food scrap diversion programs.
2. Describe outreach efforts, including notable successes or challenges.

Provide the number and list schools in Town of Canaan, VT region. Describe school outreach plan including the number of schools to receive outreach each year.

The Town of Canaan recognizes the importance of educating youth as a long-term strategy for fostering environmentally responsible behavior and community-wide engagement in sustainable waste management practices. As part of its Solid Waste Implementation Plan, the Town will collaborate with Canaan School District and Essex North Supervisory Union to provide waste reduction and recycling education tailored to students, educators, and school staff.

Canaan Schools—located 99 School Street—will be a key partner in this initiative. Outreach efforts will include:

- **Classroom Presentations and Workshops:** The Town will facilitate age-appropriate programming on topics such as recycling, composting, waste reduction, household hazardous waste, and proper disposal practices.
- **Curriculum Integration:** The Town will support efforts to incorporate solid waste and sustainability topics into the school curriculum, aligning with Vermont's education standards and environmental literacy goals.
- **Facility Tours:** Students may be offered opportunities to tour the Town's Transfer Station or attend demonstrations of sorting, recycling, or composting practices to foster real-world understanding of local waste systems.
- **Recycling & Composting Programs in Schools:** The Town will assist the school in maintaining or enhancing on-site waste separation systems, ensuring compliance with Vermont's Universal Recycling Law (Act 148) and promoting student leadership in waste diversion.
- **Educational Materials Distribution:** Posters, activity sheets, informational flyers, and digital content will be provided to schools to reinforce learning and support outreach to families and the broader community.

Through these initiatives, the Town of Canaan aims to instill a culture of waste awareness and environmental responsibility among the next generation of residents, while directly supporting statewide solid waste reduction goals.

Town of Canaan, VT

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Sign and date to commit to requirement.	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

S2.7

Business Outreach. To ensure businesses and institutions (hospitals, nursing homes, colleges, correctional facilities, and other large waste generators) understand the requirements of the Universal Recycling law, state disposal bans, how to reduce waste, reuse, recycle, compost, donate, and safely manage materials responsibly; and that waste reduction and diversion programs are being implemented effectively, Town of Canaan, VT must:

- A. Town of Canaan, VT must conduct business outreach and education either in person or via phone to at least 2% or 15 businesses/institutions (whichever is greater) within their jurisdiction each year.
 - i. The number of businesses in a SWME region may be estimated by the Department of Labor list (instructions provided by ANR in Year 1 of the MMP term), or a SWME may use a different method that meets ANR approval.
 - ii. SWMEs should prioritize outreach to businesses that have not yet been contacted or visited or those whose status is not yet known.
- B. The business outreach and education to each entity must cover, at minimum:
 - i. Disposal ban information.
 - ii. How to recycle correctly.
 - iii. How to separate food scraps for animal feed and/or composting or anaerobic digestion.
 - iv. How to reduce wasted food and donate what is appropriate.
 - v. Single-Use Products law.
 - vi. Resources for safely managing hazardous waste.
 - vii. Collection options available from Vermont's Extended Producer Responsibility Programs for HHW, electronics, paint, batteries, mercury containing bulbs and thermostats.
- C. To keep track of their business outreach, SWMEs may use the ANR tracking spreadsheet template or another system of their own that meets ANR approval.
- D. One of the primary roles of a SWME is outreach and assistance. If a business is not in compliance with the Universal Recycling law or other waste-related laws, and assistance is not effective, SWMEs are encouraged to request follow-up from ANR.

DOCUMENTATION in Annual SWIP Report:

1. Provide a spreadsheet or other document including:
 - a. List of businesses and person contacted;
 - b. Dates visited/contacted;
 - c. Status of recycling and food scrap diversion programs;
 - d. Interaction type (in person or phone).
2. Describe outreach efforts, including notable successes or challenges.

Town of Canaan, VT 2025 Solid Waste Implementation Plan

List the number of businesses in Town of Canaan, VT region. Describe business outreach plan, including the number to receive outreach each year.	The Town of Canaan is committed to engaging the local business community as an essential partner in achieving solid waste reduction and diversion goals. As part of its Solid Waste Implementation Plan, the Town will conduct targeted outreach, via phone call, to at least fifteen (15) businesses to educate and support them in complying with Vermont's Universal Recycling Law (Act 148), disposal bans, and Extended Producer Responsibility (EPR) requirements. Business outreach, to at least fifteen (15) businesses will be carried out through the following strategies on an annual basis: • Direct Communication: The Town will distribute informational materials to businesses—either electronically or in print—covering disposal bans, proper recycling practices, and options for managing specific waste streams such as organics, electronics, batteries, and hazardous materials. These items will be distributed only after a phone or in person conversation is had. • Site Visits and Consultations: Upon request or as needed, the Town will conduct on-site visits to provide guidance on setting up or improving recycling and composting systems within commercial operations. • Digital Outreach: The Town's website, Facebook page, and Front Porch Forum will also be used to share business-specific waste management updates, resources, and reminders regarding compliance deadlines or seasonal programs (e.g., hazardous waste collection events). Outreach will focus not only on ensuring compliance, but also on helping businesses identify practical, cost-effective ways to reduce their environmental footprint. The Town recognizes that a strong partnership with the business community is critical to the success of its waste management objectives.
Sign and date to commit to requirement.	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

Collection Infrastructure

S3.1	Variable Rate Pricing. To encourage waste reduction, Town of Canaan, VT must: A. Implement a variable rate pricing system that charges for the collection of municipal solid waste from a residential customer for disposal based on the volume or weight of the waste collected. SWMEs may elect to establish licensing or registration programs to accomplish this requirement and can refer to the <u>Variable Rate Pricing Guide</u> for more information. Documentation in Annual SWIP Report: 1. Year 1: explain the method used to ensure haulers and facilities are charging residents for trash based on volume or weight. 2. Years 2-5: provide any updates and/or instances of hauler or facility non-compliance.
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

Town of Canaan, VT

2025 Solid Waste Implementation Plan

S3.2

HHW Collection Events and Facilities. To ensure community members have convenient access to safely dispose of Household Hazardous Waste (HHW) and Very Small Quantity Generator (VSQG) hazardous waste (previously defined as Conditionally Exempt Generator hazardous waste (CEG)), Town of Canaan, VT must provide access to one of the following:

- A. A permanent HHW/VSQG collection facility defined within this MMP as a facility that is open at least one day per week, at minimum from May through October (ANR may consider approving requests for alternative operating days and seasonal openings and closures of permanent facilities when necessary).
 - i. Due to increased user convenience, lower costs per participant, and slightly higher participation rates for regional HHW facilities, SWMEs that provide access to a permanent HHW collection facility in their region are exempt from the requirement to offer all towns at least one annual collection event within 20 road-miles.

OR

- B. A minimum of two (2) HHW/VSQG hazardous waste collection events per year. SWMEs utilizing collection events must at minimum offer at least one HHW and VSQG collection event scheduled in the spring and one in the fall and events must operate for a minimum of four (4) hours.
 - i. SWMEs that only offer collection events or operate HHW facilities with operating hours similar to collection events must annually provide each of its towns with access to at least one collection event (or to a facility) within 20 road-miles; meaning a maximum distance of 20 road-miles from any point in the town.
 - ii. If a SWME provides additional events above the minimum requirement, waivers to the minimum duration for each event may be considered by ANR.
 - iii. To meet this 20 road-mile convenience requirement, certain regions may need to hold more than two collection events each year.

Sharing Facilities or Events: SWMEs are encouraged to share access to events and facilities, provided a signed agreement confirming access by the SWME's community members is obtained; and provided that a facility or event is within 20 road-miles from any point in a town that would be using that facility or event.

Documentation in Annual SWIP Report:

1. Provide the HHW facility address and seasonal operating schedule, including days operating and hours of operation, **OR** the dates of the HHW events.
2. Provide the number of participants, the household participation rate, and the amount of HHW/VSQG hazardous waste collected in HHW ReTRAC report.

Describe how HHW Collection services will be offered to residents and VSQGs.

The Town of Canaan is committed to the safe and responsible management of household hazardous waste (HHW) in compliance with Vermont State regulations and environmental health standards. HHW includes materials such as oil-based paints, pesticides, automotive fluids, household cleaners, batteries, and mercury-containing products, which can pose significant environmental and public health risks if not properly handled.

To support the appropriate disposal of these materials, the Town of Canaan will continue to provide convenient and accessible collection opportunities. The Town will host **four HHW collection events annually**, scheduled for the **first Friday and Saturday in May** and the

Town of Canaan, VT 2025 Solid Waste Implementation Plan

	second Friday and Saturday in September. These events will operate concurrently with regular Transfer Station hours, ensuring that residents can dispose of HHW materials with minimal inconvenience. The Town may also participate in additional regional HHW events coordinated through the Northeast Kingdom Waste Management District (NEKWMD) or other qualified partners, as needed. To promote awareness and safe disposal practices, the Town will conduct ongoing outreach efforts. Educational materials will be distributed via the Town's website, social media platforms, Front Porch Forum, and at key public locations such as the Town Office, Library, and Transfer Station. Topics will include: • Identification of common HHW materials • Safe storage and transportation of HHW • Vermont's HHW disposal bans under Act 148 • Environmentally friendly product alternatives The Town will continue to promote Vermont's Extended Producer Responsibility (EPR) programs, which provide no-cost disposal options for many HHW items. These include: • Batteries through Call2Recycle • Paint through PaintCare • Electronic waste through E-Cycles • Mercury-containing devices, such as thermostats and fluorescent bulbs Informational materials regarding EPR take-back locations and procedures will be made readily available to the public. All HHW collection activities will be documented in accordance with Vermont Agency of Natural Resources (ANR) reporting requirements. The Town will maintain accurate records of participation rates, volumes collected, and types of materials received at each event. This data will be used to evaluate program effectiveness, adjust services as needed, and ensure ongoing compliance with state mandates.
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

Town of Canaan, VT

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S3.3

Collection of Landfill/Disposal-Banned and Dangerous Materials. To ensure that all Vermonters have year-round collection options for landfill-banned and dangerous materials, Town of Canaan, VT must:

- A. Demonstrate that year-round collection options exist in their region (within SWME boundary OR within 20 miles of an Independent Town) for the following landfill/disposal banned materials: **batteries, mercury containing lamps, mercury thermostats, gas cylinders as defined in Vermont's HHW EPR law 10 V.S.A. §7181, electronics, paint, tires, used oil, and appliances (including discarded refrigerators, washing machines, clothes dryers, ranges, water heaters, dishwashers, freezers, air conditioners, and dehumidifiers).**
- B. Collection locations can be privately or publicly owned, such as auto parts stores collecting used oil, or hardware stores collecting paint and fluorescent lamps. However, if the only collection location for a required material closes or reaches maximum capacity for collection during the SWIP term, the SWME must provide a collection option for its region.
- C. All collection locations must be open at least one weekday and one weekend day per week.

Documentation in Annual SWIP Report:

1. Confirm that this requirement is met.
2. Describe any changes in collection options from the previous year.

List current collection locations within SWME boundary or 20 miles of independent town) and open hours for each material:

The Town of Canaan is committed to full compliance with Vermont's **Universal Recycling Law (Act 148)** and all associated statutes prohibiting the disposal of specific materials in landfills. These regulations are intended to safeguard public health, conserve natural resources, and prevent environmental harm resulting from the improper handling of recyclable, hazardous, or otherwise dangerous materials.

Diversion Programs and Facility Practices

The Canaan Transfer Station will oversee the proper diversion and management of landfill-banned and hazardous materials through a combination of infrastructure and programmatic support:

- **Transfer Station Services:** The Canaan Transfer Station is equipped with clearly labeled drop-off areas for a range of recyclable and disposal-banned materials, including:
 - Electronic waste (e-waste)
 - Batteries
 - Used oil
 - Paint
 - Scrap metal
 - Gas cylinders
 - Mercury-containing products
- All used appliances that **do not** contain mercury or refrigerants (e.g., Freon) are disposed of in the scrap metal container. Appliances that **do** contain Freon are separated and stored until the **Northeast Resource Recovery Association (NRRA)** conducts refrigerant removal. After safe removal, these appliances are then placed in the scrap metal stream for proper recycling.

Town of Canaan, VT

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S3.3	Collection of Landfill/Disposal-Banned and Dangerous Materials. To ensure that all Vermonters have year-round collection options for landfill-banned and dangerous materials, Town of Canaan, VT must: A. Demonstrate that year-round collection options exist in their region (within SWME boundary OR within 20 miles of an Independent Town) for the following landfill/disposal banned materials: batteries, mercury containing lamps, mercury thermostats, gas cylinders as defined in Vermont's HHW EPR law 10 V.S.A. §7181, electronics, paint, tires, used oil, and appliances (including discarded refrigerators, washing machines, clothes dryers, ranges, water heaters, dishwashers, freezers, air conditioners, and dehumidifiers). B. Collection locations can be privately or publicly owned, such as auto parts stores collecting used oil, or hardware stores collecting paint and fluorescent lamps. However, if the only collection location for a required material closes or reaches maximum capacity for collection during the SWIP term, the SWME must provide a collection option for its region. C. All collection locations must be open at least one weekday and one weekend day per week. Documentation in Annual SWIP Report: 1. Confirm that this requirement is met. 2. Describe any changes in collection options from the previous year.
	• Extended Producer Responsibility (EPR) Programs: The Town participates in and promotes Vermont's EPR programs, including PaintCare, Call2Recycle, and E-Cycles, to provide residents and businesses with no-cost disposal options for qualifying items. These programs help ensure compliance with state mandates while minimizing the environmental and financial burden on the municipality. Monitoring and Enforcement Transfer Station attendants are responsible for monitoring incoming loads to identify and address non-compliance with landfill disposal bans. Real-time guidance is provided to residents and businesses when violations are observed. Repeated or willful violations may be subject to further action in accordance with Vermont State law and local ordinance. Transfer Station Locations and Hours of Operation Canaan Transfer Station and Recycling Center 186 Treatment Plant Road, Canaan, VT 05903 Year Round – Wednesday & Saturday: 8:00-13:00 & Friday 12:00-16:00 Canaan Stump Dump 5926 VT Route 102, Canaan, VT 05903 May-October – Saturday 8:00-12:00
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

Town of Canaan, VT

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S3.4

Disaster Debris Plan. To ensure all Vermont towns are prepared to manage disaster-related debris, like HHW, hazardous waste, trash/MSW, construction and demolition (C&D) debris, and woody debris, during and after a disaster such as a flood, fire, storm, or other emergency, Town of Canaan, VT must, by the end of Year 1 of the SWIP term:

- A. **Submit a Disaster Debris Plan:** work with each municipality to create a Disaster Debris Plan ("Plan") for the management of disaster-related trash, C&D debris, and hazardous debris. The Plan must use the ANR Template, must cover all municipalities in the Town of Canaan, VT region, and must include, at minimum:
- a. **Municipal Disaster Debris Contacts:** Contact each municipality and obtain contact information for the emergency personnel who would be the point-of-contact for coordinating temporary disaster-related hazardous materials storage in that municipality. Referring to your local emergency management director is recommended.
 - b. **Disaster Hazardous Materials Staging Areas:** identify appropriate "Disaster Hazardous Material Staging Areas" (DHMSA) within the SWME region for the temporary storage of disaster-related hazardous materials and dangerous wastes. DHMSAs must be located:
 - i. On publicly owned land.
 - ii. Within either each municipality (which is recommended) or at minimum, one for the whole SWME region.
 - c. **Trash and C&D Disaster Debris Management:** This may include the identity of certified public and/or private solid waste transfer facilities that could be used for disaster trash and C&D debris management.
 - d. **Clean Wood/Vegetative/Inert Debris Management Sites:** list the locations of clean wood/vegetative/inert debris sites as required below in S-3.5.
 - i. S-3.5 is not due until Year four of the SWIP term. Re-submit the Plan after year four, if necessary.
- NOTE: Attending training by ANR and/or Vermont Emergency Management (VEM) is recommended. See ANR Action A-5.2 above for more details.
 - NOTE: For communities wishing to pursue FEMA reimbursement: trash/MSW/C&D disaster debris management destination locations (like transfer stations, landfills, categorical disposal/recycling facilities like stump dumps and wood waste management sites must be certified, be out of a flood zone, have controlled access, and follow other debris tracking methods to ensure FEMA reimbursement requirements can be met.
 - NOTE: During the historic flooding of July 2023 the State of Vermont Department of Public Safety, Vermont Emergency Management Division, the Department of Buildings and General Services, and the Department of Environmental Conservation, Solid Waste Management Program engaged a statewide debris contractor to assist towns with collection and disposal of disaster related debris when the capacity of local and regional resources were exceeded. Communities with a sound disaster debris plan may respond more quickly from a disaster, getting debris removed and properly managed or disposed of so that impacted residents and businesses have life return to normal in less time.

Documentation in Annual SWIP Report:

1. Year 1 only: provide Disaster Debris Plan with:
 - a. List of emergency personnel in each municipality within SWME region
 - b. Locations of temporary "Disaster Hazardous Materials Staging Areas."

Town of Canaan, VT 2025 Solid Waste Implementation Plan

	c. Trash and C&D Disaster Management. d. Locations of clean wood/vegetative/inert debris management sites.	
	2. Year 4 only: Re-submit Plan if there are updates to the clean wood/vegetative/inert debris management sites per S-3.5.	
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair	Date: 07/22/2025

S3.5	Clean Wood and Inert Debris Management. To ensure Vermonters have access to management sites for clean wood (“wood waste”) and other inert debris during normal times and after a disaster, such as a flood, fire, storm, or other emergency, Town of Canaan, VT must: A. By the end of Year 4, identify at least one location within the Town of Canaan, VT region to site and permit a categorical disposal or storage/transfer area (“stump dump”) that can be used to manage both normal clean wood and disaster-related clean wood/vegetative debris and other inert debris including: clean silt, soils, and gravel, brick and concrete, branches, trees, stumps, and wood that is untreated and free from paint, staining, is not odorous or otherwise suspected of contamination. i. SWMEs may share access to categorical disposal areas. The municipalities sharing access must provide a signed letter or agreement that documents this shared access. ii. Clean Wood and Inert Debris Management Sites should be adequate in size and operate frequently enough to meet the needs of the municipality(ies) they serve. iii. Having a permitted categorical disposal area for disaster debris management in every municipality within a SWME is recommended, but not required. Documentation in Annual SWIP Report: 1. Year 4: list location of the permitted categorical disposal facility or other facility in the Town of Canaan, VT region where clean wood and inert debris can be managed.	
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair	Date: 07/22/2025

Town of Canaan, VT

2025 Solid Waste Implementation Plan

S3.6	Collection of Textiles. To ensure community members have access to textile reuse and recycling centers where used clothing and textiles can be donated, Town of Canaan, VT must: A. Annually ensure that at least one collection location exists within their region (within SWME boundary OR within 20 miles of an Independent Town). Textile reuse/recycling locations can be either privately or publicly owned. B. If the only collection location closes or ceases collection during the SWIP term, then the Town of Canaan, VT is responsible for providing a collection option for its residents. Collection of rag-quality (unwearable) items is encouraged but not required. C. Collection locations can also be shared amongst SWMEs so long as the facility is within the same county or SWME region. SWMEs must list where to donate and reuse/recycle “clothing/textiles” in their A-Z Guides. Documentation in Annual SWIP Report: 1. Confirm that textile collection is available. 2. Describe any changes in collection options from the previous year.
List textile collection location(s):	At this time, the Town of Canaan does not provide a designated collection site for textile waste, nor is there any municipal or private infrastructure currently in place to support textile recycling within the community. There are no local haulers or collectors operating in or near Canaan who are able or willing to accept textile materials, despite outreach efforts by the Town. The Town has consulted with both the Northeast Kingdom Waste Management District (NEKWMD) and the Northeast Resource Recovery Association (NRRA) to explore textile recycling opportunities. However, due to Canaan’s remote location and limited population base, no viable textile collection services are currently available to serve the area. As a result, textile waste is not formally managed or diverted through the Town’s current solid waste programs. Residents are encouraged to extend the life of usable textiles by donating clean, reusable clothing and household fabrics to regional charitable organizations or thrift stores where possible. While this requires travel outside of the immediate area, it remains the most sustainable option available at this time. Specifically we encourage residents and users of our system to travel to nearby Colebrook, NH and to donate clothing to two thrift stores, identified below: 1. Helping Hands North Inc - 96 Main St, Colebrook, NH 03576 - <u>603-237-5891</u> 2. Northern Treasurers - 108 Main St 1st Floor, Colebrook, NH 03576 – <u>603-331-2637</u> The Town will continue to monitor potential collection opportunities and coordinate with NRRA, NEKWMD, and other partners to reassess options if service coverage or funding mechanisms improve. In the interim, the Town will share guidance through its Public Outreach and Education efforts to discourage landfill disposal of usable textiles and promote donation and reuse wherever practical.
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

Town of Canaan, VT

2025 Solid Waste Implementation Plan

Residuals Management Meeting

S4.2	Residuals Recycling Meetings. To reduce pollutants in wastewater and septic systems that can hinder the reuse and recycling of biosolids and to increase awareness of topics of concern, like PFAS and other emerging contaminants, Town of Canaan, VT must: A. Attend the annual, virtual ANR meeting on residuals management each year during the SWIP term. ANR Residuals Program staff will organize the meetings and may choose to not hold a meeting in a given year. Documentation in Annual SWIP Report: 1. Confirm meeting attendance, as applicable.
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

Additional SWIP Requirements

Solid Waste facility Siting Criteria	Describe siting criteria that will apply to solid waste facilities which may be proposed by any public or private entity in the Town of Canaan, VT region. Siting criteria shall not be less stringent than the criteria in Vermont Solid Waste Management Rules.
Description:	Any solid waste facility proposed within the Town of Canaan, Vermont, whether by a public or private entity, must meet or exceed the requirements set forth in the Vermont Solid Waste Management Rules, as adopted and enforced by the Vermont Agency of Natural Resources (ANR). The following siting criteria represent the Town's minimum standards, and are intended to ensure the protection of public health, environmental quality, and the character of the community. General Siting Requirements All proposed solid waste facilities shall: - Comply fully with the most recent version of the Vermont Solid Waste Management Rules, including but not limited to the provisions in Subchapter 5 – Facility Siting. - Obtain all necessary permits and approvals from the Vermont Agency of Natural Resources and other applicable regulatory bodies prior to construction and operation. - Be located in areas zoned or designated for industrial, commercial, or public utility use, or otherwise consistent with the Town of Canaan's municipal plan and zoning bylaws, if applicable. - Demonstrate that the proposed facility will not pose an undue adverse impact on public health, surface water, groundwater, air quality, or surrounding land uses. Site Suitability Criteria In addition to state requirements, the following local siting considerations shall apply:

Town of Canaan, VT

2025 Solid Waste Implementation Plan

1. **Setbacks and Buffers:**

- Facilities must maintain sufficient buffers from residential properties, public roads, water bodies, wetlands, and critical wildlife habitats.
- Minimum buffer zones shall align with or exceed those required by state rules.

2. **Access and Traffic:**

- The proposed site must be accessible by public roads capable of supporting expected traffic volumes and vehicle types.
- A traffic impact assessment may be required to evaluate the effect on local transportation infrastructure.

3. **Environmental Constraints:**

- Proposed facilities shall not be located in **flood hazard areas, wetlands, or source protection areas**, unless explicitly allowed and mitigated in accordance with state and federal regulations.
- Sites must include appropriate stormwater management and erosion control measures.

4. **Nuisance Considerations:**

- The facility must demonstrate that it will not generate excessive noise, odor, litter, vectors (pests), or visual impacts that would adversely affect nearby properties or public use areas.

5. **Public Notice and Participation:**

- The Town requires that applicants engage in early **public outreach and notification**, including at least one informational meeting held locally, to present the proposal and receive public comment before formal applications are submitted.

Review and Approval

All siting proposals will be reviewed by the **Canaan Selectboard** or its designee to ensure alignment with this SWIP and the **Town Plan**, and to verify consistency with community priorities and environmental protections. Final approval is contingent upon compliance with both local and state requirements.

Specify Facilities Included in SWIP & Describe How Proposed Facilities will be Reviewed for Inclusion

Explain the process and standards to be used to determine if newly proposed solid waste facilities would be included in the SWIP. The process may reference siting criteria and existing zoning ordinances, may require a host town agreement, or may defer to requirements in the Vermont Solid Waste Management Rules for some or all types of solid waste facilities. The standard(s) for being included in the SWIP should be clear. Under State law (10 V.S.A. §6605(c)), the Agency shall not issue a certification or recertification for a solid waste facility (except for a sludge or septage land application project) unless it is included in the municipal solid waste implementation plan. *Note: The plan should also include any known solid waste landfills which have been closed since 1989 so that they can receive post-closure certifications.*

List current facilities and process for

Canaan Transfer Station and Recycling Center – 186 Treatment Plant Road, Canaan, VT
Canaan Stump Dump – 5926 VT Route 102 Canaan, VT

Town of Canaan, VT

2025 Solid Waste Implementation Plan

Specify Facilities Included in SWIP & Describe How Proposed Facilities will be Reviewed for Inclusion	Explain the process and standards to be used to determine if newly proposed solid waste facilities would be included in the SWIP. The process may reference siting criteria and existing zoning ordinances, may require a host town agreement, or may defer to requirements in the Vermont Solid Waste Management Rules for some or all types of solid waste facilities. The standard(s) for being included in the SWIP should be clear. Under State law (10 V.S.A. §6605(c)), the Agency shall not issue a certification or recertification for a solid waste facility (except for a sludge or septage land application project) unless it is included in the municipal solid waste implementation plan. <i>Note: The plan should also include any known solid waste landfills which have been closed since 1989 so that they can receive post-closure certifications.</i>
inclusion of new facilities:	Pursuant to 10 V.S.A. § 6605(c) and the Vermont Solid Waste Management Rules, no new solid waste facility—other than a sludge or septage land application project—may be certified by the Vermont Agency of Natural Resources (ANR) unless it is included in the host municipality’s Solid Waste Implementation Plan (SWIP). The following process outlines the standards by which the Town of Canaan will evaluate whether a newly proposed solid waste facility may be included in this SWIP. 1. Initial Submission and Project Overview Any entity proposing to construct or operate a solid waste facility within the Town of Canaan must submit a Written Request for SWIP Inclusion to the Canaan Selectboard. This request must contain, at a minimum: • A complete project description, including the type of facility, its location, the types and volumes of materials to be managed, operational plans, and anticipated environmental and community impacts. • A detailed siting assessment demonstrating consistency with the Town of Canaan’s Siting Criteria (as outlined in this SWIP), as well as relevant standards in the Vermont Solid Waste Management Rules. • Documentation of compliance with the Town of Canaan Zoning Bylaws, including permitted uses within the designated zoning district and conformance with any conditional use requirements. • A narrative outlining how the proposed facility supports or aligns with the goals and policies of the Town of Canaan Municipal Plan (Town Plan), particularly in relation to land use, environmental protection, and infrastructure development. • A proposed Host Town Agreement (if applicable), outlining responsibilities, mitigation measures, and any compensation to the Town. 2. Public Notification and Local Engagement To ensure transparency and community involvement, the applicant must: • Notify all abutting landowners and publish a legal notice in a newspaper of general circulation at least 15 days prior to a required public informational meeting. • Host a public meeting in the Town of Canaan to present the project and gather community input prior to Selectboard deliberation. 3. Town Review and Determination Following the public meeting, the Selectboard will evaluate the proposal for inclusion in the SWIP using the following standards: • Consistency with Vermont Solid Waste Management Rules, particularly Subchapter 5 (Facility Siting).

Town of Canaan, VT 2025 Solid Waste Implementation Plan

Specify Facilities Included in SWIP & Describe How Proposed Facilities will be Reviewed for Inclusion	Explain the process and standards to be used to determine if newly proposed solid waste facilities would be included in the SWIP. The process may reference siting criteria and existing zoning ordinances, may require a host town agreement, or may defer to requirements in the Vermont Solid Waste Management Rules for some or all types of solid waste facilities. The standard(s) for being included in the SWIP should be clear. Under State law (10 V.S.A. §6605(c)), the Agency shall not issue a certification or recertification for a solid waste facility (except for a sludge or septage land application project) unless it is included in the municipal solid waste implementation plan. <i>Note: The plan should also include any known solid waste landfills which have been closed since 1989 so that they can receive post-closure certifications.</i>
	• Compliance with the Town of Canaan Zoning Bylaws, including applicable setback, use, and buffer requirements. • Conformance with the Canaan Town Plan, including compatibility with adjacent land uses, community development goals, and environmental protections. • Whether the project is likely to have undue adverse impacts on public health, water resources, traffic, or quality of life. • Whether the project includes adequate provisions for ongoing monitoring, compliance, and community oversight, either through regulatory mechanisms or a Host Town Agreement. A proposed facility that meets all criteria may be formally included in the SWIP by vote of the Canaan Selectboard, and this inclusion shall be documented through an addendum or update to the current SWIP. 4. Post-Closure Landfill Sites In compliance with state guidance, this SWIP acknowledges that the Town of Canaan has no active landfills, and that all known landfill sites within the Town were closed prior to or since 1989. Any closed landfill requiring post-closure certification will be listed and monitored in coordination with ANR. If any such facility is identified in the future, the SWIP will be amended to ensure inclusion for post-closure management purposes.
Public Participation in the SWIP Approval Process	Describe the process to be used to ensure public participation in the development and implementation of the SWIP. The local community should be notified of opportunities to participate in the SWIP development and implementation. In accordance with state statute, Town of Canaan, VT must hold at least two public meetings on the draft SWIP.
Describe process:	The Town of Canaan recognizes that public engagement is essential to the effective development, implementation, and oversight of the Solid Waste Implementation Plan (SWIP). In alignment with state requirements and the principles of open governance, the Town is committed to ensuring that residents, businesses, and stakeholders have clear opportunities to provide input into the solid waste planning process.

Town of Canaan, VT 2025 Solid Waste Implementation Plan

	Public Meeting Schedule To facilitate meaningful public participation and review of this SWIP, the Town will hold two public meetings concurrent with regularly scheduled Canaan Selectboard meetings on the following dates: Both meetings will be held at the Canaan Town Office and will be open to the public. These sessions will provide an opportunity for residents, business owners, and property owners to: • Review the draft SWIP and ask questions • Provide oral and written comments • Share feedback on local waste management priorities and concerns • Propose additional strategies or amendments prior to final SWIP adoption Ongoing Participation and Communication Outside of formal meetings, the Town will continue to support community involvement through: • Online access to SWIP materials on the Town's official website (www.canaan-vt.org) • Periodic updates via the Town's Facebook page and Front Porch Forum • Availability of printed materials at the Town Office and Transfer Station • Direct communication with the Canaan Selectboard and Town staff Public comments will be documented and considered as part of the final SWIP submission to the Vermont Agency of Natural Resources (ANR). The Town values community feedback and will incorporate appropriate revisions to reflect the needs and priorities of Canaan residents.
Sign and date to commit to requirement:	ss. Michael Daley, Selectboard Chair Date: 07/22/2025

Ordinances	Include copies of any solid waste related ordinances with the SWIP.
List attached ordinances:	See attached.

Conformance with Other Plans	Demonstrate that the SWIP is in conformance with any regional plan adopted in accordance with 24 V.S.A Chapter 117. Demonstration may be in the form of a letter from the applicable regional planning commission regarding conformance of the solid waste implementation plan with the regional plan(s), copies of pertinent sections of the regional plan(s), or other documentation that proves conformance.
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Town of Canaan, VT
2025 Solid Waste Implementation Plan

List attached letter or documentation:	See attached.
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Department of Environmental Conservation
Waste Management & Prevention Division
1 National Life Drive – Davis 1
Montpelier, VT 05620-3704

September 3, 2025

Zachary Brown
Canaan Town Office
PO Box 159
318 Christian Hill
Canaan, VT 05903

RE: Pre- Approval of 2025 DRAFT SWIP

Dear Zachary,

Thank you for the submittal of the updated Canaan draft Solid Waste Implementation Plan (SWIP) and required attachments on August 4, 2025. Canaan's draft SWIP met all requirements in full.

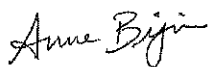
This letter serves as pre-approval of Canaan's SWIP. Canaan may move forward with a public process for adoption as outlined below. If any changes occur to this SWIP as a result of the public process, please notify the Agency to approve those changes before final approval.

Approval Process:

- Hold two public meetings on the draft SWIP
 - If changes are made following the meetings, re-submit to ANR for a second pre-approval
- Approve by SWME board/Select Board/City Council (this is the adoption date)
- Submit to ANR for full approval (send to alyssa.eiklor@vermont.gov):
 - PDF copy of the final SWIP, signed with the date of adoption
 - Include all attachments (ordinances, letter of support, etc.) as a single document (we can assist with compiling PDFs if needed)
 - Dates and summary of public meetings

Thank you for your work on drafting this SWIP. If you have any questions, please contact Alyssa Eiklor at alyssa.eiklor@vermont.gov or 802-477-2097.

Sincerely,



Anne Bijur, Supervisor
Materials Management Section, Solid Waste Management Program



July 22, 2025

Town of Canaan
c/o Canaan Town Clerk
318 Christian Hill, P.O. Box 159
Canaan, VT 05903

Dear, Mr. Brown:

Congratulations to the Town of Canaan on completing your Solid Waste Implementation Plan (SWIP). As you know, the updated plan will help the community remain in compliance with state law and meeting its solid waste requirements.

The updated SWIP for the Town of Canaan conforms to the following goals and strategies of the 2023 *Regional Plan for the Northeast Kingdom*:

SOLID WASTE MANAGEMENT GOALS

- Municipal and regional solid waste disposal systems should be cost-effective, environmentally sound, and promote reduction, reuse, and recycling, and will support the statewide goal of reducing the disposal rate of municipal solid waste.
- Hazardous wastes shall be disposed of at secure, environmentally sound disposal sites permitted by the Agency of Natural Resources.

STRATEGIES

- Promote recycling, re-use, and waste reduction efforts throughout the region.
- Support public education to promote proper waste disposal efforts.
- Encourage communities to meet the waste management and recycling goals established by the Solid Waste Management District and municipal waste management plans.
- Encourage communities to create or expand local recycling facilities.

On behalf of NVDA, I would like to express our support for the Town of Canaan's Solid Waste Implementation Plan.

Sincerely,

David Snedeker
Executive Director

TOWN OF CANAAN**CIVIL ORDINANCE****VARIABLE RATE PRICING BY VOLUME OR WEIGHT
FOR MUNICIPAL SOLID WASTE COLLECTION**

WHEREAS, the Town of Canaan has, by virtue of the authority granted in 24 V.S.A. -1971 (Title 24, Chapter 59, Section 1971), and 24 V.S.A. - 2202 (a) (Title 24, Chapter 61, Subchapter 8, Section 2202a), the power to adopt, amend, repeal, and enforce ordinances, and to manage and regulate the solid waste disposal within its boundaries; and

WHEREAS, in accordance with 24 V.S.A. - 2202a(d) of Act 148, Vermont's Universal Recycling law, which requires municipalities to implement a variable rate pricing system by no later than July 1, 2015; the Town of Canaan has implemented and requires variable rate pricing charges for municipal solid waste (hereinafter "MSW") collection from residential customers for disposal based on volume or weight of the waste collected. This requirement applies to all solid waste haulers and facilities that accept and collect MSW from residential customers in the Town of Canaan.

WHEREAS, Variable rate pricing systems have been shown to be one of the most effective mechanisms for decreasing the disposal of solid waste, increasing the diversion and reuse of valuable materials from the solid waste stream. Further variable rate pricing is more equitable or fair pricing for solid waste by charging based on the number of units of solid waste a residential customer produces.

NOW, THEREFORE, to encourage the responsible use of resources and the protection of the environment the Selectboard of the Town of Canaan hereby adopts this ordinance requiring variable rate pricing charges for collection of MSW from residential customers in the Town of Canaan, Vermont.

Article I:

PURPOSE: This ordinance is enacted to encourage the responsible use of our resources and the protection of the environment.

TITLE: This ordinance shall be known and may be cited as the "Ordinance Requiring Variable Rate Pricing."

Article II: DEFINITIONS

- a. "Collection" shall mean the gathering and pickup of accepted solid waste materials that are permitted to be dropped off at the town transfer station.
- b. "Transfer Station" shall mean the site or structure used for treating, processing, storing, recycling, transferring or disposal of municipal solid waste.
- c. "Hauler" shall mean any town permitted / authorized commercial hauler that collects, transports, or delivers solid waste generated within the Town of

Canaan to the town transfer station / town authorized landfill. All haulers will have to comply with all parts of this ordinance. Haulers may charge a fee for the collection of MSW separate from the cost of the bags. All bags are prepaid for by the resident.

- d. "Municipal Solid Waste" hereinafter referred to as "MSW" means combined household, commercial and industrial waste materials generated in the Town of Canaan or other towns authorized and permitted to use the towns transfer station.
- e. "Variable Rate Pricing" means a fee structure that charges for MSW collection based on its weight or volume. The Town of Canaan uses its own town trash bag and the cost of each bag is based on the cost to receive, store, pay state fees levied on each ton of MSW, shipping, landfill, utility, Coos Recycling Center Fees and operator costs.
- f. "Town Trash Bag" shall mean the blue trash bags with the Canaan Logo. These are 30 gallon bags with tie straps. The bags are sold in sleeves of ten bags and are the only bags accepted at the transfer station. The use of any other bag will be considered illegal dumping and subject to Civil Penalties identified in Article VI.
- g. "Construction Debris Fees" shall mean fees charged for the disposal of construction and bulky wastes as outlined in our user fee chart in our Solid Waste Implementation Plan. Fees will be based on current disposal costs.
- h. "Tire Disposal Fees" shall mean the fees charge to collect and ship to a licensed recycler as outlined in our user fee chart in our Solid Waste Implementation Plan. Fees will be based on current disposal costs.
- i. "State Sponsored Programs" shall mean all programs that the state has set up to collect waste for recycling. Such as:
 - a. E- Cycles Program.
 - i. Disposal of electronic devices. No charge for disposal.
 - b. Lamp Program.
 - i. Disposal of florescent bulbs / CFL's. No charge for disposal.
 - c. PaintCare Program.
 - i. Disposal of selected paint products. No charge for disposal.

Article III: VARIABLE RATE PRICING

Haulers and Facilities (hereinafter "Service Providers") that provide Collection and/or drop-off disposal services for MSW to residential customers shall charge these customers for the service based on the volume or weight.

Each service provider will provide the service using the Town of Canaan collection and pricing structure for MSW.

The provisions of this subsection shall not be construed to prohibit any Service provider from establishing rules and regulations regarding the safe maximum weight of bags for disposal. A Service Provider may refuse to collect or allow disposal of any bag which is overloaded or which contains MSW greater than the rated or specified volume or weight of such bag.

Article IV: FLAT FEE

In addition to the unit-based price charge for MSW, Service Providers may, but are not required to, charge a flat fee to residential customers for the purpose of covering operational costs for collection, transporting, and disposal of MSW.

In the event that a Service Provider elects to establish a flat fee, all the bills for services provided to residential customers shall clearly show the flat fee and the unit based price to maintain transparency.

Nothing herein shall prevent a Service Provider from charging additional fees for the collection of materials such as food and yard residuals, or bulky items; except however, that no Service Provider may charge a separate line item fee on a bill to a residential customer for the collection of mandated recyclables after July 1, 2015, in accordance with state statutes. A Service Provider may incorporate the cost of the mandated recyclables into the cost of the collection of solid waste and may adjust the charge for the collection of solid waste.

Article V: FILING OF PRICING SYSTEM

The Service Provider shall file and submit evidence of their variable rate pricing system, including a breakdown of any and all fees including any flat fees, to the Town of Canaan or shall file such evidence along with their license application.

Article VI: PENALTIES AND CIVIL ENFORCEMENT

- a. This ordinance is a civil ordinance and enforcement shall be brought in the judicial bureau in accordance with 24 V.S.A. // 1974a et seq.
- b. The penalties for violating this ordinance are as follows:

1 st offense: Notice of Violation (written warning-demanding Variable rate pricing)		
	<u>Civil Penalty</u>	<u>Waiver Fee</u>
2 nd offense:	\$100.00	\$50.00
3 rd offense:	\$250.00	\$125.00
4 th and subsequent offenses:	\$500.00	\$300.00

The waiver fee is paid by a violator who admits or does not contest the violation.

Town of Canaan Civil Ordinance

(Variable Rate Pricing By Volume Or Weight For Municipal Solid Waste Collection)

Ordinance Adopted by the Canaan Selectboard on: 7/17/17

/s/ Gregory D. Noyes

/s/ Haven Haynes, Jr.

/s/ Frank Sawicki, Jr.

Canaan Selectboard

SELECTBOARD MEETING

AGENDA

September 15, 2025

Join Zoom Meeting

<https://us06web.zoom.us/j/87591784837?pwd=bFM2bHlwTzRidFdmbWhWVFVOOHbodz09>

Meeting ID: 875 9178 4837 / Passcode: 02251782

- I. OPEN MEETING –
- II. APPROVAL OF MINUTES– September 2, 2025, Meeting Minutes –
- III. ADDITIONS/DELETIONS TO AGENDA –
- IV. GENERAL PUBLIC COMMENT – .
 - a. Jonathan Benoit –
 - i. Septage Charges –
 - ii. Requested Errors and Omissions for SPAN #126-039-10514 –
 - b. Chris Masson – Community Forest Committee – 2025 Forest Management Plan –
- V. REPORT FROM HIGHWAY –
 - a. Open and Approve Sealed Winter Sand Bids –
 - b. Assistant Highway/Sewer Personnel Changes/New Hire –
 - c. Sand Shed Grants –
 - d. Engineering for Fund Road and Canaan Hill Road Culvert –
- VI. REPORT FROM WASTEWATER TREATMENT PLANT –
 - a. Assistant Highway/Sewer Personnel Changes/New Hire –
- VII. REPORT FROM SOLID WASTE –
 - a. Solid Waste Implementation Plan 2025 – Public Hearing #1 –
 - b. SWIP Grant for HHW –
 - c. HHW Events 09/12/2025 & 09/13/2025 Recap –
- VIII. NEW BUSINESS –
 - a. 2025 Town Officer Appointments –
 - i. Justice of the Peace Updates –
 - b. Petition Warranting a Public Vote of Disapproval for Ordinances –
 - c. Fletcher Park Updates –
 - i. Christmas Tree –
 - ii. Liberty Tree –
 - iii. Electrical –
 - d. Rec Park Issues –
- IX. OLD BUSINESS –
 - a. 2025 Junky Yards –
- X. EXECUTIVE SESSION –
 - a. Personnel – 1 V.S.A. § 313 (A) 4 –
- XI. SORT MAIL/SIGN WARRANT – Warrant 19-25 for \$54,945.42
- XII. ADJOURN MEETING –

SELECTBOARD MEETING

MINUTES

September 15, 2025

- I. OPEN MEETING—Chairman Daley called the September 15, 2025, meeting to order at 6:00 P.M. Those present included Michael Daley (Via Zoom), Dillon Begin, Alfred Buckley, Richard Thibeault, and Zachary Brown. Real Mathieu, Georgiana Carr, and Shellie Bresnahan attended the meeting in person. Peder Rude joined via Zoom.
- II. APPROVAL OF MINUTES – The September 2, 2025, meeting minutes were distributed and reviewed by board members before and at the meeting. Al made a motion to approve September 2, 2025, meeting minutes as written, and Dillon seconded. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative.
- III. ADDITIONS/DELETIONS TO AGENDA—Zach added one addition to the agenda, which was a new contract for the library for project management of the Carriage House Renovation project. The board was fine with the addition and addressed it immediately. Zach explained that Georgiana, Shellie, and Peder were present, in case questions arose, but he would give the update. Zach explained that the former manager, Isaac Wagner had left the project and was working for a new company. Since the contract was with his company and Peder was subcontracting through him, a new contract had to be signed between Peder's company North Hill Solutions and the Town of Canaan. Zach did not find any major updates. The board asked Shellie, Georgiana, and Peder if they had anything to add. They did not. Al made a motion to approve the contract as written. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. Chairman Daley will be in on Wednesday to execute the contract.
- IV. GENERAL PUBLIC COMMENT –
 - a. Jonathan Benoit – Zach distributed materials to the selectboard, but since Jonathan was not present at the meeting to state his case to the board, they did not act on any of the action items below. The board will review the information provided.
 - i. Septage Charges – No action or discussion.
 - ii. Requested Errors and Omissions for SPAN #126-039-10514 – No action or discussion.
 - b. Chris Masson – Community Forest Committee – 2025 Forest Management Plan – Chris was not in attendance, so Zach filled in for him. Zach distributed the 2025 CCF Forest Management Plan to the board for review at and prior to the meeting. The board reviewed the plan. Zach stated that a motion would be needed if they chose to approve it. Dillon made a motion to approve the plan as written. Al seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. Chairman Daley will be in on Wednesday to execute the contract.
 - c. Real Mathieu – Real was in to request that his survey pins be replaced by the Town. He alleged that when the water project came through Ethan Allen Park, the Town's contractor removed survey pins and never replaced them. Real would like this to be solved as soon as possible. The board informed him that if this was done during a water project, that the prudential committee for Canaan Fire District #1 would need to vote on this matter. No action was taken. Real was invited to attend the next Fire District meeting.

SELECTBOARD MEETING

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V. REPORT FROM HIGHWAY –

- a. Open and Approve Sealed Winter Sand Bids – Zach told the board that they only received a single winter sand bid from CTSG LLC. The bid is for 1000 cu yds of $\frac{3}{4}$ inch winter sand to be delivered to the Town Garage by October 17, 2025, at \$9.00 per yard. The bid totals \$9,000. Zach noted that this is an increase of 25¢ per yard and a total increase of \$250 from last year. Al made a motion to approve the bid as presented. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. Richard will let CTSG LLC know.
- b. Assistant Highway/Sewer Personnel Changes/New Hire – *See Executive Session.*
- c. Sand Shed Grant – The board discussed the potential of applying for a grant through VTrans for a sand shed. The grant would be an 80/20 share up to \$500,000 of funding.
- d. Engineering For Fund Road and Canaan Hill Road Culvert – Zach updated the board that the engineering firm they hired for this project, Ruggles Engineering, would be starting the project sometime in October when their other projects were complete.,
- e. General Highway Maintenance – Richard told the board that the paving would be done on River Road on Tuesday. He said this will round out the Better Back Roads grant and he will have April submit the paperwork for that. They will also be working on submitting the Grant in Aid paperwork once April returns from New Orleans. Richard said the graveling project would commence this week as well.

VI. REPORT FROM WASTEWATER TREATMENT PLANT – No discussion or action.

- a. Assistant Highway/Sewer Personnel Changes/New Hire – *See Executive Session.*

VII. SOLID WASTE –

- a. Solid Waste Implementation Plan 2025 – Public Hearing #1 – Zach told the board that they had received pre-approval from Vermont ANR for the 2025 SWIP. He told the board that tonight would serve as the first public hearing for the plan and the second would be on September 29th. He stated that if no changes were made and no complaints were lodged by voting members of Canaan, the plan could be adopted and sent back to Vermont ANR for final approval. No public was in attendance at this point in the meeting to discuss the plan. The board closed the public hearing.
- b. SWIP Grant for HHW – Zach let the board know he secured a grant for the 2024 HHW events for \$3,000. He stated that this covered a large portion of the cost.
- c. HHW Events 09/12/2025 & 09/13/2025 – Zach said they went well. Once April is back, he can report the final numbers to the board.

VIII. NEW BUSINESS –

- a. 2025 Town Officer Appointments – The board reviewed the upcoming appointments. No new appointments were made.
 - i. Justice of the Peace Updates – Zach told the board that Krista Rodrigue had been in to sign her oath of office, making her an official JP.
- b. Petition Warranting a Public Vote of Disapproval for Ordinances – Zach informed the board that a petition was received on 09/04/2025 from David M Gray, containing 41 signatures. Upon further review, Zach was not able to identify all signatures and which began the 48 hour process in which the petitioners can submit supplemental petitions. This was received on 09/08/2025. Upon review of the supplement, Zach was able to identify 38 signatures from registered voters. This meant that the petition was valid and needed to be

SELECTBOARD MEETING

MINUTES

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addressed by the board. The petition requested that either the Objectionable Noise Ordinance and the Ordinance Regulating the Discharge of Firearms be rescinded by the board or that a public vote occur. Zach told the board that a vote of this nature, would require an entire special election with the polls being open from 8:00 A.M. to 7:00 P.M. and for JPs to come in and tally the vote. The board stated that this was not budgeted for and therefore could not happen this year. The board, although, they stand behind their ordinance, decided that in the best interest of the tax payer to rescind these ordinances temporarily. Al made such a motion and it was seconded by Dillon. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. The ordinances were officially rescinded. The board will readdress these in a fashion to line up a vote at the 2026 town meeting. Zach will notify the petitioners and the general public. The former ordinance will remain in place.

c. Fletcher Park Updates –

- i. Christmas Tree – Al reminded the board that Mike Hughes is willing to donate a live Christmas tree for the park. A short discussion was held on whether, with the drought, this was a wise time to transplant the tree. The board will research it further. If it is planted a member of the board will need to make sure it is watered frequently.
- ii. Liberty Tree – Zach told the board that with the drought, the company donating the tree, feels it best if it is planted next year. The board agreed and will need to find a spot for it in Fletcher Park.
- iii. Park Electric – Zach told the board that he unplugged the statue in the park, but that someone should inform Bob Lee and Dennis Fuller, why it is unplugged. Richard and Jason will place a lock out outlet box on it so no one can mess with it. Mike said he would speak with Bob and Dennis.
- iv. July 4, 2026 – The board briefly discussed ideas and plans for the 250th celebration of America's independence and what that might look like in Canaan.

IX.

X. OLD BUSINESS –

- a. 2025 Junky Yards –No action taken.

XI. EXECUTIVE SESSION –

- a. Personnel – 1 V.S.A. § 313 (A) 4 – A motion was made by Al to enter into an executive session under 1 V.S.A. § 313 (A) 4 at 6:24 P.M. to discuss personnel matters. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. The board entered into executive session at 6:24 P.M. Richard and Zach were invited to stay. A motion was made by Al to exit an executive session at 6:40 P.M. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. The board exited the executive session at 6:40 P.M. Al made a motion to offer a full time public works job with benefits for \$23 per hour to Zeb Brigham. The motion continues to offer Zeb full health insurance benefits for an individual plan. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. Zach and Dillon will reach out to Zeb to let him know the offer. Dillon made a motion to offer the same position to Jay Wasylyna if Zeb turns down the offer. Al seconded the motion. Chairman Daley

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asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. Jay will be informed after September 24th, if Zeb does not accept the job. Al made a motion to change the personnel policy section 25 to read: “Upon completion of a ninety (90) days probationary period, a full-time Town of Canaan employee, working 32 hours or more a week, or qualified elected official will become eligible for group health coverage as then offered by the Town. *Effective September 15, 2025, any new employee, who meets the preceding requirements, will receive an individual health insurance plan paid for by the Town. If the employee wishes to add a spouse or dependents to the plan, they will be responsible for 20% of the difference between the new plan’s premiums and the individual plan’s premiums. (I.E. If the individual plan costs \$10,000 and the Family Plan costs \$40,000, an employee who wishes to upgrade to the family plan will need to pay 20% of \$30,000 annually.)* All full-time employees, currently receiving health insurance benefits, as of October 14, 2024, will receive full health insurance benefits. They will not be responsible to pay for any part of their health insurance premium. These expenses will be deducted from their bi-weekly paycheck. If a non-qualifying employee or elected official would like to join the group health coverage offered by the Town, they may at their own expense. These individuals would be responsible for all expenses relating to their enrollment. Applications to enroll in this plan must be made through the Treasurer’s Office.” *The section that is in italics is the revision.* Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. The board signed the new personnel policy.

- XII. SORT MAIL/SIGN WARRANT—The board signed and executed Warrant 19-25 for \$54,945.42.
- XIII. ADJOURN MEETING—Al motioned for the meeting to be adjourned, and Dillon seconded. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative. Chairman Daley adjourned the September 15, 2025 meeting at 7:15 P.M.

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AGENDA

September 29, 2025

Join Zoom Meeting

<https://us06web.zoom.us/j/87591784837?pwd=bFM2bHlwTzRidFdmbWhWVFVOOHbodz09>

Meeting ID: 875 9178 4837 / Passcode: 02251782

- I. OPEN MEETING –
- II. APPROVAL OF MINUTES– September 15, 2025, Meeting Minutes –
- III. ADDITIONS/DELETIONS TO AGENDA –
- IV. GENERAL PUBLIC COMMENT – .
 - a. Jonathan Benoit – Requested Errors and Omissions for SPAN #126-039-10514 –
- V. REPORT FROM HIGHWAY –
 - a. Assistant Highway/Sewer Personnel Changes/New Hire –
 - b. Q3 Highway Budget Review –
 - c. New Mower –
 - d. Liquid Chloride –
 - e. Engineering Grant Agreement –
- VI. REPORT FROM WASTEWATER TREATMENT PLANT –
 - a. Assistant Highway/Sewer Personnel Changes/New Hire –
 - b. Q3 Sewer Budget Review –
 - c. Joint Sewer Commissioners Meeting – October 14, 2025, at 5:30 P.M. – Stewartstown Office –
- VII. REPORT FROM SOLID WASTE –
 - a. Solid Waste Implementation Plan 2025 – Public Hearing #2 –
 - b. HHW Recap and Transportation –
- VIII. NEW BUSINESS –
 - a. 2025 Town Officer Appointments –
 - b. Abatement Hearing Request for SPAN #126-039-10514 –
 - c. Town Office Garden –
 - d. Halloween Official Trick or Treat Time –
 - e. Dog Issue on East Street – New Correspondence –
 - f. 2025 Tax and Septage Deadline and Updates –
 - g. 2024 Tax Sale Updates –
 - h. Boston Post Cane Presentation – October 11, 2025 –
 - i. Q3 General Budget Review –
 - j. South Canaan Cemetery Fence Questions –
 - k. ATV Complaint –
- IX. OLD BUSINESS –
 - a. 2025 Junky Yards –
 - b. Fletcher Park Updates –
 - i. Christmas Tree –
 - ii. Electrical –
- X. EXECUTIVE SESSION –
 - a. Personnel – 1 V.S.A. § 313 (A) 4 –
- XI. SORT MAIL/SIGN WARRANT – Warrant 20-25 for \$88,530.54 –
- XII. ADJOURN MEETING –

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September 29, 2025

- I. OPEN MEETING—Chairman Daley called the September 29, 2025, meeting to order at 6:00 P.M. Those present included Michael Daley, Dillon Begin, Alfred Buckley, Richard Thibeault, and Zachary Brown. Jonathan Benoit joined in person. Another member of the public joined via zoom with the nomenclature owner's iPhone. They did not participate in the meeting.
- II. APPROVAL OF MINUTES – The September 15, 2025, meeting minutes were distributed and reviewed by board members before and at the meeting. Al made a motion to approve September 15, 2025, meeting minutes as written, and Dillon seconded. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative.
- III. ADDITIONS/DELETIONS TO AGENDA—Richard added one item to the agenda, that was dealt with immediately. Richard asked the board to add a discussion item of the Canaan Border Riders shed on at the Town Garage. The board was fine with the addition. Mike asked Richard what was going on with it. Richard explained that the building was in rough shape and had sunken into the ground after it came off from its blocks. Richard, if someone could speak to Dan Johnson to get this taken care of. Mike said he would speak with him. No further discussion was had.
- IV. GENERAL PUBLIC COMMENT –
 - a. Jonathan Benoit – Requested Errors and Omissions for SPAN #126-039-10514 – Zach distributed materials to the selectboard. Jonathan begun the discussion by verbally asking the Selectboard to approve his request for an errors and omissions correction and certificate to be approved. Mr. Benoit went through his request and summarized the alleged errors. A lengthy discussion was held on the matter. The board discussed his request with Zach and Mr. Benoit. The board felt that they should consult with their attorney and the listers before moving forward. Chairman Daley told Mr. Benoit that he would be in communication with both parties and would let him know what came from the discussion. Mr. Benoit requested that the decision of the board be made in writing, the board agreed to comply with the request.
- V. REPORT FROM HIGHWAY –
 - a. Assistant Highway/Sewer Personnel Changes/New Hire – Zach and Richard informed the board that Zeb Brigham turned down the offer of employment. Immediately after they heard this, Zach had Jason reach out to Jay Wasylyna, who accepted the position. Jay's first day will be October 1st.
 - b. Q3 Highway Budget Review – Zach distributed the third quarter budget to date. The board will review and discuss it at their next meeting.
 - c. New Mower – A lengthy discussion was had on the need and purchase of a new mower. Jason has done some research and found a few options for a new mower. The one he recommends was a 72-inch Husqvarna commercial zero turn mower, from DTM. This mower with a 20% discount would cost \$14,719. Zach told the board that this could be absorbed into the budget by charging all of the various line items allocated for mowing in 2025. He then told the board these numbers could be cut from the budget in 2026, leaving only a few thousand in highway's budget for repairs and maintenance. The board would like Jason to find a few more quotes from the dealers in Newport. No action was taken.

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- d. Liquid Chlorine – Richard gave a brief overview on the work Jason has been doing to find an alternative to their current practices to spread chloride. Jason has been researching the use of liquid chloride, which is an ongoing shift for many other municipalities. The board would like Jason to update them when he has more information.
- e. Engineering Grant Agreement – Zach told the board that VTrans was a bit behind in their grant paperwork for the grant to fund the engineering work for the replacement of the culvert at the intersection of Canaan Hill Road and Fund Road. Zach presented the agreement to the board, noting that nothing was in it that was not already discussed and approved earlier. However, Zach said a new motion would have to be made to approve the agreement. Dillon made a motion to approve the grant agreement as written. Al seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. Chairman Daley signed the agreement.
- f. Highway Tasks – Richard reported to the board that the graveling project was going well. He told the board that the sand pile would be done soon. A question was raised if the trucks would be serviced before winter. Richard told the board that they would when the winter tires were attached.

VI. REPORT FROM WASTEWATER TREATMENT PLANT –

- a. Assistant Highway/Sewer Personnel Changes/New Hire – *See Executive Session.*
- b. Q3 Sewer Budget Review – Zach distributed the third quarter budget to date. The board will review and discuss it at their next meeting.
- c. Joint Sewer Commissioners Meeting – October 14, 2025, at 5:30 P.M. – Stewartstown Office – Zach reminded the board of their upcoming joint meeting with Stewartstown. He reminded the board that they would need to set up an inspection, the morning of the meeting. Dillon and Mike will try and arrange this with the Stewartstown board.

VII. SOLID WASTE –

- a. Solid Waste Implementation Plan 2025 – Public Hearing #2 – Zach told the board that tonight would serve as the second and potential final public hearing for the plan and the. He stated that if no changes were made and no complaints were lodged by voting members of Canaan, the plan could be adopted and sent back to Vermont ANR for final approval tonight. No complaints were lodged and as such the board closed the hearing. Al made a motion to approve the Solid Waste Implementation Plan of 2025 as written. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. Chairman Daley signed the plan. Zach will let ANR know.
- b. HHW Recap and Transportation – Zach said they went well. He distributed an estimate for the materials to be transported to an outside facility. The board reviewed the estimate for a total of \$4,056.50. Al made motion to accept the estimate for no more than \$4,100. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. Chairman Daley signed the estimate. Zach will let Republic Services know.

SELECTBOARD MEETING

MINUTES

September 29, 2025

VIII. NEW BUSINESS –

- a. 2025 Town Officer Appointments – The board reviewed the upcoming appointments. No new appointments were made.
- b. Abatement Hearing Request for SPAN #126-039-10514 – Zach distributed the abatement request from Mr. Benoit. He let the board know that he has been trying to get a quorum of the board of abatement. He said this can be hard as it is such a large group. He was hoping for either October 15 or 16. He let Mr. Benoit know that once he has a date, he will let him know when it will be.
- c. Town Office Garden – Zach said Connie Morze has been cleaning out the garden at the Town Office, out by the road. She said she would like to plant bulbs there but would need the ground tilled as it is quite matted from the immense amounts of golden rod planted there. Al said he would use his rototiller to till the ground.
- d. Halloween Official Trick or Treat Time – Zach told the board that an old Vermont tradition is to have the board vote on the official time for trick or treating in town. Zach said that for quite a few years now the board has been voting to have it on October 31st from 16:00 to 18:00. Al made said motion. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative.
- e. Dog Issue on East Street – New Correspondence – Zach distributed the letter he received from Susan Lepine, regarding the ongoing dog issue on East Street. The board reviewed the letter. Mike said he would speak with the perpetrator and if nothing is solved Al would pay him a visit as the health officer.
- f. 2025 Tax and Septage Deadline and Updates – Zach reminded the board that taxes would be coming due on October 1st, with the end of the grace period October 8th. He told the board he would have a more rotund report by the next meeting.
- g. 2024 Tax Sale Updates – Zach told the board that the deeds for two of the tax sale properties were completed and the 2024 tax sales are now closed. Two properties were not redeemed.
- h. Boston Post Cane Presentation – October 11, 2025 – Zach gave an update to the board about the presentation of the Boston Post cane.
- i. Q3 General Budget Review – Zach distributed the third quarter budget to date. The board will review and discuss it at their next meeting.
- j. South Canaan Cemetery Fence Questions – Zach told the board that he had received a lot of questions regarding the state of the cemetery fence project. Al told the board that he is unsure if more grant funds will be available for the project. Al believes the remainder of the bill will have to be paid with tax dollars. He told the board that he will be asking David Hodge for another year to pay off the amount. Mike and Dillon raised concerns that tax payers would not want to pay for the remainder of the fence and the fact that the project was never voted on at a board meeting. The board agreed it would have to go on the warrant as another warned article.
- k. ATV Complaint – Zach distributed emails regarding ongoing ATV complaints. Mike will take with the Metallak Club president.

SELECTBOARD MEETING

MINUTES

September 29, 2025

IX. OLD BUSINESS –

- a. 2025 Junky Yards –No action taken.
- b. Fletcher Park Updates –
 - i. Christmas Tree – The board will hold off the transplanting of this tree, until the spring.
 - ii. Park Electric – Mike talked with Bob Lee about the fact the project to replace the electrical box at the park would have to wait until next year. Bob offered to pay for the repairs. The board thought it would be fine to have the project done if Bob would be willing to pay for it.
 - iii. Tree Concerns – Bob Lee told Zach and Al that he was concerned about the dying trees in the park. He would like these to be dealt with, so they do not damage his house or anyone else's property. Mike will speak to Vern about these concerns.

X. EXECUTIVE SESSION –

- a. Personnel – 1 V.S.A. § 313 (A) 4 – A motion was made by Al to enter into an executive session under 1 V.S.A. § 313 (A) 4 at 7:17 P.M. to discuss personnel matters. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. The board entered into executive session at 7:17 P.M. Zach was invited to stay. A motion was made by Al to exit an executive session at 7:30 P.M. Dillon seconded the motion. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed in the affirmative. The board exited the executive session at 7:30 P.M. No action was taken.

- XI. SORT MAIL/SIGN WARRANT—The board signed and executed Warrant 20-25 for \$88,530.54.
- XII. ADJOURN MEETING—Dillon motioned for the meeting to be adjourned, and Al seconded. Chairman Daley asked if there was further discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative. Chairman Daley adjourned the September 29, 2025 meeting at 7:35 P.M.