

CANAAN FIRE DISTRICT #2
BI-MONTHLY MEETING
MINUTES
July 15, 2026

1.Open Meeting- The bi-monthly meeting of the Canaan Fire District #2 was held at the Canaan Town Office and Tony Wheeler opened meeting at 5:47 pm. Levis Boutin seconded. Those present: Tony Wheeler, Levis Boutin (Prudential Committee) April Busfield (Water Operator) Zachary Brown (Town Clerk/Treasurer) Diana Rancourt (former FD#2 Clerk/Treasurer) John Kennedy (FD#2 Clerk/Treasurer) and Patrick Smart (MSK Engineer).

2. Approve Minutes May 20,2026. Tony Wheeler approved, Levis Boutin seconded. Motion carried in the affirmative.

3. No additions/deletions to Agenda

4. Alison Corn-Zoom Meeting- See separate minutes for details
Patrick Smart was present. See separate minutes for details.

5. RCAP Update

April-Nothing to report

Zach-The rate is as follows:

Base Amount - \$50.00

Debt Service 1 - \$55.00

Debt Service 2 - \$14.12

Minimum Usage - \$6.50 charged per HCF above the base.

Probably will have to raise again in January.

John-Training for Understanding Rates and Financial Capacity-John reported that he enjoyed the training. He learned about rates and budgets.

6. Report from Operator-Nothing to report

7. Grant Updates-Diana Rancourt provided updates on the following funding sources for the Canaan Fire District #2 construction project: Northern Borders Regional Commission (NBRC)- - Congressionally Directed Spending (CDS)- - Drinking Water State Revolving Fund (DWSRF) She informed the board of current application statuses and upcoming requirements. Diana requested that the board make a formal motion authorizing her to apply to additional funding sources needed to support the project. Motion made by Tony Wheeler and seconded by Levis Boutin to approve submitting grant applications to the following funding sources for the Canaan Fire District #2 construction project:

- - Neil and Louise Tillotson NH Charitable Foundation- - Tillotson North Country Foundation- - USDA Rural Development – ECWAG- - Vermont Community Development Program (VCDP)- - U.S. Economic Development Administration (EDA) Motion carried in the affirmative.

8.VCDP-Income Survey Determination-

Diana Rancourt reported that a household income survey will not be required for the Canaan Fire District #2 project. The Vermont Community Development Program (VCDP) confirmed that Census data is sufficient to establish eligibility, and therefore door-to-door surveys will not be necessary.

9 Budget Status Report-Zach Brown reported that the situation is struggling with funding. No delinquencies to report.

10. Delinquencies - Zach reported that he will have a delinquency report for the next scheduled meeting.

11. No Other Business

12. Warrants were signed

13. The meeting was adjourned at 6:15.