**Canaan Planning Commission Minutes**

**September 11, 2024**

To Join Zoom Meeting  
<https://us06web.zoom.us/j/89213884262?pwd=k4VdkWnYLF6aRIhACDJWap1Ck3TNnf.1>

Meeting ID: 892 1388 4262  
Passcode: 02251782

1. Call to order: Gail motioned to call the meeting to order at 20:01; Julie approved, and Margret seconded.
2. Establish a quorum: Gail, Julie, Margaret.
3. Motion to accept August Meeting Minutes – Vote 3 accepted the August meetings (Julie, Gail, Margaret)
4. Volunteer to be Secretary to take Minutes? Julie
5. **Guests invited by Jesse: Odette Crawford**, who was previously on the town plan/zoning board for 39 years. Jesse asked Odette a few questions about how the previous town plans were created. Odette stated that when town plans needed modernization, surveys were conducted, with 80% of townspeople responding and providing feedback. Had a lot of feed back in those days. The 2016 town plan they did not use a survey. In 2016 they had assistance from the NVDA, but the planning board did most of the work. They had base maps that were created and paid for through NVDA. It was in 2016 that they decided to Designate a town center.

Odette discussed the benefits of the revolving loan fund. The town report includes a short summary of who has been using the loan successfully.

Odette touched briefly on the Act 47 Zoning

Odette wants to ensure that the new plan does not discard everything completed in the previous 2016 town plan. Jesse stated that he is using the old town plan, adding new sections, and removing outdated information.

**Also present: Mike Daley Terrie Herr.**

1. Status on Progress of Writing the Town Plan - Jesse has been meeting and obtaining information from various social fabrics. He recently met with Mike Worth from Ethan Allen. He has met with the historical society, attending CNC meeting last month.

We discussed how to get others, such as the teens, engaged in the town plan. There were no solutions. Overall, there is less volunteerism in the town. The same people are doing the work.

1. Establish dates to finalize 2025 Plan

Jesse reports that he is currently writing drafts on the Natural and scenic has outlines on the social aspects of the town—plan to have the draft completed by 12/31/24.

1. Motion to Adjourn by Gail, Julie approved, secondary by Margaret.

Next meeting in person or via Zoom: October 9, 2024 at 7pm.