

Canaan Fire District #2
Bi-monthly Meeting
Minutes
December 4, 2023

1. OPEN MEETING: The December 4, 2023 Canaan Fire District #2 bi-monthly meeting opened at 6:00 PM by Chairman Tony Wheeler. Those present were Tony Wheeler, Jody Riley, Greg Noyes, Diana Rancourt and April Busfield.
2. APPROVE MINUTES: On a motion by Tony Wheeler and seconded by Jody Riley to approve the September 20, 2023 meeting minutes as written. Motion carried in the affirmative.
3. REPORT FROM OPERATOR:
 - a. West Stewartstown property tax bill – Diana informed the board that the assessors adjusted the assessed value according to the statutes; buildings/features in a town for the purpose of a water supply shall not be liable to taxation. The new property tax bill for the land went from \$178.00 to \$323.00 per year. The land where the old reservoir was located was sold back in 2013, we are paying for the land where the reservoir is now.
 - b. Incident reports – Discussed the incident reports that April emailed and will discuss further at our next meeting in March 2024.
 - c. Licenses for assistant water operator – tabled until next meeting.
 - d. Schedule for replacing meters/ARPA funds – Diana and April are working on the expenditures and revenues for the replacement of 80 meters and ARPA funds to present to the Selectboard in 2024. April is waiting for a response from New England Backflow for a schedule of when they will start the installation of the meters and Zach will find out how much it would cost for the software.
4. Review and sign 2024 warning – Annual Warning was reviewed and executed by all Board members. The Annual Meeting will be held on Monday, January 8, 2024 at 5:30 pm.
5. Work on 2024 budget – Board completed the preliminary budgeting and due to the increased costs of maintaining the water system, the Prudential Committee found it necessary to increase water rates by 20%. Depending on usage, the average household may see up to a \$10.00 increase per quarter in their bill. The price per hundred cubic feet for Ethan Allen Inc. will increase from \$2.22/HCFT to \$2.89/HCFT. Notices will be mailed to all users of the increase. Diana will send the revised budget to the board for approval prior to the Annual Meeting or meet if necessary.
6. Other business: Diana will write the annual report and send to the board for approval. The FD#2 2024 board meetings were discussed, meetings will continue to be the third Wednesday of the month at 6 p.m. No meeting on January 17th.
7. SIGN WARRANTS: Warrants were signed AP 22-23 \$3,675.12, AP 23-23 \$\$8,577.50 and AP 24-23 \$1,393.65, PR 24-23 \$900.00.
8. ADJOURN MEETING: Chairman Tony Wheeler adjourned the December 4, 2023 Fire District #2 Bi-monthly meeting at 6:45 PM.