

Canaan Fire District #2
Bi-monthly Meeting
Minutes
March 15, 2023

1. OPEN MEETING: The March 15, 2023 Canaan Fire District #2 bi-monthly meeting opened at 6:00 PM by Chairman Tony Wheeler. Those present were Tony Wheeler, Jody Riley, Greg Noyes, Diana Rancourt, April Busfield and a member of the public Zachary Brown.
2. APPOINT CHAIRMAN – Jody Riley nominated Tony Wheeler to serve as Chairman for the Canaan Fire District #2 for 2023. The nomination was seconded by Gregory Noyes. Tony accepted the nomination.
3. APPROVE MINUTES: On a motion by Tony Wheeler and seconded by Jody Riley, the November 16, 2022 and January 26, 2023 Canaan Fire District #2 meeting minutes were approved unanimously as written.
4. REPORT FROM OPERATOR:
 - a. Set up meters with new software – April and Zachary will schedule a conference call to set up the new software.
 - b. Meters installed – ARPA funds – Diana reported that thirty-two meters have been installed and have eighty-three more to go. The approximate cost per meter is \$400. April will acquire a quote from New England Backflow for installing the rest of the meters. Zach reached out to VLCT to see if ARPA funds can be used for purchasing and installing the meters and waiting for response. Will need to send a letter to the Selectboard to request funds if this project can be used for that.
 - c. Water System GPS Collection & Mapping – April will set up a conference call with CAI Technologies to explain the project with all departments. Not sure ARPA funds can be used to pay for the cost of the service if we choose to move forward on it.
5. OTHER BUSINESS:
 - a. Budget Status Report – Board reviewed the budget status report and had no questions.
 - b. Utility relocation agreement - The board reviewed the State of Vermont Agency of Transportation Utility Relocation Agreement. The project will take place in 2024 and will need to include costs in next year's budget. Motion was made by Jody Riley and seconded by Gregory Noyes. Motion carried in the affirmative and Chairman Tony Wheeler executed the document.

After some discussion, the board decided not to reinstall the original meter at the homeowners at 32 Hall Stream Road.

Diana distributed the 2022 Consumer Confidence Report to the board members. After review, the board had no questions.

6. SIGN WARRANTS: Warrants were signed AP 04-23 \$1,207.83 AND AP 05-23 \$1,553.11.
7. ADJOURN MEETING: Chairman Tony Wheeler adjourned the March 15, 2023 Fire District #2 Bi-monthly meeting at 6:22 PM.