

TOWN OF CANAAN
OPEN MEETING LAW COMPLAINT FORM
Po Box 159
318 Christian Hill
Canaan, VT 05903

ATTN: Zachary Brown, Town Clerk and Treasurer

PHONE: 802-266-3370

EMAIL: clerktreas@canaan-vt.org

FACTUAL DESCRIPTION OF THE COMPLAINT:

Prior to bringing a civil action in the Civil Division of the Superior Court in the county in which the alleged violation has taken place for appropriate injunctive relief or for a declaratory judgment, Vermont law requires any person aggrieved by an alleged violation of the Open Meeting Law to provide the public body with a written notice that alleges a specific violation and requests a specific cure of such violation.

- Date and Time Occurred: _____

- Name of Public Body: _____

- Specific Violation Alleged: _____

- Specific Cure Requested: _____

Please provide any additional facts that may assist the Town of Canaan in its investigation below:

If you need more space, please attach sheets to this form. Please initial and number each sequential page. Submit this document, and any supporting documentation, to the address at the top of this form.

Submitted By:

Printed Name Signature Date

Contact Information:

Phone Number: _____

Email: _____