

SELECTBOARD MEETING

MINUTES

July 27, 2020

- I. OPEN MEETING – The July 27, 2020 Selectboard meeting was opened by Chairman Frank Sawicki, Jr. at 5:57 PM. Those present: Frank Sawicki, Jr., Haven Haynes, Jr., Gregory Noyes, Noreen Labrecque, Richard Thibeault, Jeffery Noyes, Cheryl Cote, Diana Rancourt and Dennis Johnson.
- II. APPROVAL OF MINUTES – Motion was made by Haven and seconded by Gregory to approve the July 13, 2020 meeting minutes. Motion carried unanimously.
- III. ADDITIONS/DELETIONS TO AGENDA – No action
- IV. GENERAL PUBLIC COMMENTS - Cheryl Cote (Interim Zoning Administrator) requested that the Selectboard consider imposing fines on property owners who do not get a Zoning Permit when adding new construction to their property. She recommended a \$50.00 fine. She would also like a reminder to go in with the property tax bill about the requirement of a zoning permit for new construction or any changes to properties. Dennis Johnson added that the Listers are in favor of a fine but thought it could be implemented after the town-wide reappraisal has been completed. The Listers also recommended that the fine be based on the value of the unpermitted structure.
- V. REPORT FROM HIGHWAY –
 1. Laurent Rancourt – Community Forest Road – Couldn't make this meeting, he will come next meeting.
 2. Better Roads Grant – Noreen received confirmation from the State that the Town has been awarded \$20,000 for the Todd Hill project which included ditching and culvert replacements. This project will need to be completed this fall.
 3. Mow the fields by Fire District #1 – Richard asked the board if they wanted him to mow the Town's portion of Ethan Allen Park again this year as he has done in the past. The Selectboard all agreed to have Richard mow the field.
 4. Richard informed the board that David White has started the roadside mowing up at the Wallis Pond area. David told Richard that a resident on Dubeau Road had stopped him from mowing on that road and would like some direction from the Selectboard. The board stated that Dubeau Road is a Class 3 Highway and roadside mowing is part of the maintenance on that road and the Town has an obligation to maintain all Class 3 roads equally.
 5. Richard has concerns with the recent carport addition to the residents at the end of Cook Street. That is where they turn around when plowing that Street and he is

concerned that they will not have enough room to turn around once the snow starts to accumulate as it is already tight turn around under normal circumstances. The Selectboard will invite the property owner into their next meeting to discuss possible solutions.

6. Sugar Social - A request from Grace Community Church to close Park Street in order to hold the Sugar Social this year. They would like to have it blocked off from the 'Legal Load Limit' sign to the end of the street. On a motion by Haven and seconded by Gregory the board approved blocking off Park Street for the Grace Community Church Sugar Social. NOTE: Frank Sawicki, Jr. recused himself from this vote due to his association with the Church.
7. Culvert on Canaan Hill – Richard reported to the board that the culvert repair on Canaan Hill has been completed and he has hydroseeded it.
8. Richard and Brian removed the old concrete sidewalk area on the corner of Gale St. and Christian Hill and WD Dorman will pour new concrete next time he is in town. The area has been secured with cones and ribbon.

VI. OTHER BUSINESS –

1. Chief Jeff Noyes reported that he has not received any word on the new cruiser. He and the board had a short discussion about ATV use. Jeff stated that a new law was enacted requiring helmets and eye protections for ATV drivers and passengers.
2. Jeff will be looking into why the 266-9619 number is not working all the time. In the mean-time Noreen will email him any messages she receives at the office.

VII. REPORT FROM WASTEWATER TREATMENT PLANT –

1. Updating Agreement Between Canaan and Stewartstown – No action
2. Tata and Howard sent the following documents for the Selectboard to review and execute.

Substantial Completion Certificate
Change Order #2
Payment Request No. 4
Certificate of Final Completion

Upon reviewing the documents the Selectboard found that the Change Order #2 was very confusing and the Certificate of Final Completion needed the Final Payment amount to be entered so the board decided they would like Tata and Howard to be present to explain all the documents and figures entered before executing the documents. Noreen also felt that the final MBR should have been given to the board as well. Chairman Frank Sawicki, Jr will email Tata and Howard and request they attend the next Selectboard meeting to clarify these questions.

VIII. SOLID WASTE –

1. Gregory stated that there are rumors that paper is getting harder to dispose of for recycling centers. No word from Stewartstown Recycling Center about this.

IX. NEW BUSINESS –

1. Zoning questions – see above
2. Lister meeting – Noreen report to the board member who was not present. (Meeting minutes are on file.)
3. Interviews and positions – Noreen gave an update to the board
4. Snowmobile club – Board was unable to set up this meeting.

X. OLD BUSINESS –

1. Junk yard letters – Frank gave the board an update on how many Return Receipt have been received to date.
2. Little job list – Sidewalk repair (see above) Nothing additional.
3. What we need to complete by the end of the year. – Budget Status report – next meeting

XI. OTHER BUSINESS

1. With the new governor's directive, starting August 1st it will be mandatory to wear masks at our next Selectboard meeting.

XII. SORT MAIL/SIGN WARRANT - \$66,555.25 – approved and signed.

XIII. ADJOURN MEETING – On a motion by Haven, Chairman Frank Sawicki, Jr. adjourned the July 27, 2020 Selectboard meeting at 7:25PM.