

SELECTBOARD MEETING

MINUTES

March 12, 2018

- I. **OPEN MEETING** – The March 12, 2018 Selectboard meeting was opened by Chairman Gregory Noyes at 6:00PM. Those present: Gregory Noyes, Frank Sawicki, Jr., Haven Haynes, Jr. Noreen Labrecque, Richard Thibeault.
- II. **APPOINT SELECTBOARD CHAIR AND CLERK** – Haven Haynes, Jr. nominated Gregory Noyes for Chairman of the Selectboard, this was seconded by Frank Sawicki, Jr. Gregory Noyes accepted the nomination. Gregory Noyes nominated Haven Haynes, Jr. for Clerk of the Selectboard, this was seconded by Frank Sawicki, Jr. Haven Haynes, Jr. accepted the nomination.
- III. **APPROVAL OF MINUTE** – On a motion by Haven and seconded by Frank the February 26, 2018 Selectboard meeting minutes were approved unanimously by the Selectboard.
- IV. **ADDITIONS/DELETIONS TO AGENDA** – no action
- V. **GENERAL PUBLIC COMMENTS** - no action
- VI. **REPORT FROM HIGHWAY** –
 1. Hudson Road snow bank – letter – The Selectboard was made aware of a snow bank that has been erected on Hudson Road by one of the property owner who resides there. As this is an obstruction on a town highway and illegal according to Vermont State Statute the board will send a letter to the property owner.
 2. Workshops for Highway personnel – The Selectboard reviewed the two workshops (One for Roadway fundamentals and the other for Brian to attend a Road Grader Operator Workshop). The Selectboard approved both for the highway
 3. Credit Application for Nortrax – backhoe – Richard explained to the board that Nortrax requires a Credit Application and Prurchase Order be completed for all purchases. Both documents were completed and signed by Chairman Gregory Noyes. Richard reported that a technician from John Deere will be in the area this week or next and will diagnose the town backhoe onsite instead of having to send it down to the Pembroke. Richard stated that he is using the backhoe on loan from Roy Amey who has stated that he will charge the town for use by the hours used. Richard reported to the board that they have used the rented skid steer 30 hours so far this season.
 4. Posting roads – The Selectboard approve posting the roads once Richard feels it necessary. The roads that will be posted are as follows: River Rd., Hall Stream Rd., Canaan Hill, Todd Hill, Penn Rd.
 5. Set up time to meet with State for Annual meeting – The board would like to set up March 22nd at 1:00Pm. **NOTE:** This has been changed to March 19th at 1:00PM
 6. Contract for Services – review and make any changes – Noreen presented the board with a Contract for Services template from VLCT PACIF for the board to review. It is

highly recommended by VLCT PACIF that all towns have some sort of contract with any contracted labor in order to cover the town from any potential liabilities. The board reviewed the document and agreed on a motion by Haven and seconded by Frank to adopt the Contract for Services once completed for any and all contracted labor in the Town of Canaan.

VII. REPORT FROM WASTEWATER TREATMENT PLANT – The board will set up a meeting with personnel to discuss scheduling on March 19th at 4:00PM.

VIII. SOLID WASTE –

1. Trash – letter – Frank presented the board with photos taken of cardboard boxes that were left outside of the Recycling building during off hours. As this is considered littering the board will send a form letter to the individual as a warning for the first offense.

IX. NEW BUSINESS –

1. Bidding out jobs – As this was a topic brought before the Selectboard at Town Meeting the board will address it in the next Newsletter that will go out in April. The board also discussed that the newly adopted Contract for Services will also address some of those concerns.
2. School sidewalk issue – The board met with Karen Conroy (School Superintendent) and Dan Wade (School Board member) to inquire about the sidewalk issue that was brought up at Town Meeting. Karen and Dan stated that they would bring it up at the next School board meeting to get an idea of what could possibly be done. The Selectboard will inquire about the possibility of having a sign with flashing light erected by the State to help slow traffic during the hours that the students are going to and from school.
3. Sign liquor application for American Legion – On a motion by Haven and seconded by Frank the Selectboard approved and signed the liquor license for the American Legion Post 47.
4. 2018 Appointed positions - See the attached list of appointments.
5. Dispatch meeting – Gregory and Frank attended the Dispatch meeting that was held in Stewartstown on March 8, 2018. They reported that it was a productive meeting. The personnel policy was worked on and almost completed. The Committee approved the renaming of the Dispatch Center to Northern Border Dispatch. It is believed that most of the much needed upgrades to the dispatch center will be funded with grant money.

X. OLD BUSINESS –

1. Town Officers Education Conference – April 3rd – who is going? Diana and Noreen will be attending this conference.
2. Video cameras – The cameras for the Transfer Station Recycling building have been ordered.
3. Ordinances – Board will meet on March 19th after meeting with personnel.

XI. OTHER BUSINESS – No other business

XII. EXECUTIVE SESSION – No action

In: Motion:	Second:	Action:	Time:
Out: Motion:	Second:	Action:	Time:

XIII. SORT MAIL/SIGN WARRANT – \$48,369.11

XIV. ADJOURN MEETING – On a motion by Haven the March 12, 2018 Selectboard meeting was adjourned at 7:45PM by Chairman Gregory Noyes.