

SELECTBOARD MEETING

MINUTES

AUGUST 10, 2020

Prior to the regularly scheduled Selectboard meeting the Selectboard met via zoom with representative for the Canaan WWTF Project FY18. Those present in office: Frank Sawicki, Jr., Haven Haynes, Jr., Gregory D. Noyes, Noreen Labrecque and April Busfield (Operator). Via Zoom: Dexter Lefavour (Tata and Howard), Chris Hebert (DL Hebert) and Jonathan Harries (USDA).

Chairman Frank Sawicki, Jr. called the meeting to order at 5:00PM. Technical difficulties we had by Dexter Lefavour so meeting was delayed. Once the meeting was underway, Frank asked for an explanation of the Document to be executed. Frank asked about the amount that should have been included in the Certificate of Final Completion in the section for the Town to sign. Dexter stated that the figure would be the same as the amount MBR No.5 which is \$55,835.85. Frank entered that figure on the Certificate. Frank then inquired about whether the Change Order No. 2 included the repairs on the pumps. Dexter replied that it did and was approved by Jonathan Harries. Jon confirmed this. The third question was what about the \$8,213.05 that is in the balance for the project. Dexter stated that some of that was slated for an Audit. Noreen stated that she was under the impression that an audit was not needed unless there were \$750,000.00 or more USDA funds expended in one year. She will contact Misty Sinsigali about this. April Busfield stated that the ramp to the new Septage Receiver needs to be widened and she had received a quote for the work needed. Gregory stated that he witnessed the truck backing on to the ramp and stated that there is a definite safety issue there. She will send the quote along with the specs to Jonathan for his approval. The Selectboard inquired about a Final Inspection Report from Tata and Howard for the project. Dexter implied that there was not one. The Selectboard insisted that Tata and Howard produce one for the Town's file.

The next order of business was to execute the four documents to close out the project.

Motion was made by Gregory and seconded by Haven to approve and execute the Certificate of Substantial Completion. Motion was approved unanimously and was then executed by Chairman Frank Sawicki, Jr.

Motion was made by Haven and seconded by Gregory to approve and execute the Contractor's Pay Request No. 4 in the amount of \$54,910.85. Motion was approved unanimously and was then executed by Chairman Frank Sawicki, Jr.

Motion was made by Haven and seconded by Gregory to approve and execute MBR No. 5 in the amount of \$55,835.85. Motion was approved unanimously and executed by Chairman Frank Sawicki, Jr.

Motion was made by Haven and seconded by Gregory to approve and execute the Certificate of Final Completion. Motion was approved unanimously and was then executed by Chairman Frank Sawicki, Jr.

Motion was made by Gregory and seconded by Haven to approve and execute Change Order No. 2 with a decrease of \$9,104.00 and an increase of \$16,279.00 for a final total amount of \$217,890.00. Motion was approved unanimously and executed by Chairman Frank Sawicki, Jr.

The board thanked all for attending and recessed until 6:00PM.

- I. RESUME MEETING – Chairman Frank Sawicki, Jr. resumed the August 10, 2020 Selectboard meeting at 5:56PM. Those present: Frank Sawicki, Jr., Haven Haynes, Jr., Gregory Noyes, Noreen Labrecque, Richard Thibeault, Laurent Rancourt, Scott Cooper and via Zoom Wanita Begin, Listers Dennis Johnson and Diana Rancourt.
- II. APPROVAL OF MINUTES – Motion was made by Haven and seconded by Gregory to approve the minutes to the July 27, 2020 Selectboard meeting.
- III. ADDITIONS/DELETIONS TO AGENDA - none
- IV. GENERAL PUBLIC COMMENTS –
 1. Laurent Rancourt -Laurent Rancourt presented the Board with invoices for the new access road to the Community Forest. On a motion by Haven and seconded by Gregory the board unanimously approved the stone for the ditches and the additional bank run gravel needed to stabilize the road.
 2. Listers – Grievance hearing results - Dennis Johnson and Diana Rancourt were in to give the Selectboard an update on the Grievance Hearing with Central Power Co. The listers would like the town to hire Brian Fogg (appraiser) to do a preliminary appraisal on the property so they will be better informed of the appraisal for the BCA Hearing if need be. On a motion by Haven and seconded by Gregory the board approved and executed the contract with Brian Fogg for Phase 1 of the appraisal on parcel U04040.
 3. Mark Leveille – Mark was unable to attend the meeting but left word that they are willing to back any action taken by the town against Consolidated Communication with regards to the lack of and terrible service the residents in the Wallis Pond area have been experiencing. Frank reported that he has been in touch with Christine with the Public Service Board and the town has been issued a Case number.
 4. David Begin – Wanita Begin (via zoom) explained that the pins for the front of their property on Power House Road seem to have been removed. They were able to locate the ones in the back of the property and is wondering if they were removed when the new water line was installed. Frank stated they will try to get some information for her.
 5. David Olson – no show
 6. Scott Cooper was in representing the Canaan Border Riders Club. He and the board discussed roping off the Meadow Lot to avoid the problems that happened last season. The Selectboard will research the property lines on the Dion property to try to resolve that problem. Mr. Cooper also mentioned that it would be better to not plow down to

the bare pavement on the access to the Meadow Lot for better turning abilities for both the riders and the groomer. He offered concrete barriers as well if that would help. Scott also mentioned that a problem exists with the school kids accessing the school off the Meadow Lot trail which gives the impression that it is part of the trail system. Frank will speak to the Principal about this issue. The board will meet with the Club again prior to the 2020/2021 season.

V. REPORT FROM HIGHWAY

1. Canaan Hill – culvert – Richard has spoken with the property owner and he has agreed to purchase the culvert and asked if the town could install. Motion was made by Gregory and seconded by Haven to have Richard install the culvert. Motion carried unanimously.
2. Sand Pile ad – Richard stated that 1000 cu yds will be enough for this winter. The ad will be placed in the Colebrook Chronicle for two weeks.
3. Signatures – TA 65 Form – Reimburse for Culvert repair – Canaan Hill – Motion was made by Haven and seconded by Gregory to execute the TA 65 Form for reimbursement. Carried unanimously and signed.
4. The sidewalk on the corner of Gale St. and Christian Hill has been repaired. The invoice included a repair for a portion of sidewalk at the Alice Ward Library and Noreen has invoiced them for it.
5. Word has been received from the State of Vermont for the Better Roads Grant for Canaan Hill. Richard will have Laurent Rancourt do it by the hour. And this will be done in September. Motion was made by Haven and seconded by Gregory. Motion carried unanimously.

VI. REPORT FROM WASTEWATER TREATMENT PLANT –

1. Telephone line at WWTF – April explained to the board that the WIN-911 system interrupts with the regular telephone service at the Treatment Plant. She requested that another telephone line (non-public) be installed solely dedicated to the WIN-911 system. Motion was made by Haven and seconded by Gregory to have a second line installed. Motion carried unanimously.

VII. SOLID WASTE –

1. Food Waste – Composting – Gregory received a call from Vermont ANR regarding a complaint they received about composting in Canaan. The board will compose a Notice for the Transfer Station explaining the Town's progress with composting in Canaan.
2. JK Lynch had to remove some of the C&D items from the container because it was too full for him to legally transport. The board stated that limits need to be imposed on the amount of C&D that is brought to the Transfer Station or have the operator turn away once the container is full.

VIII. NEW BUSINESS –

1. Agencies requesting waiving signature due to COVID-19 – The board will revisit this in November to see where we are at with the COVID-19.
2. Grievance hearing – See above

IX. OLD BUSINESS –

1. Review list – Sidewalk done.
2. Junk yard list – Tickets need to be issued.

X. OTHER BUSINESS –

1. Frank stated that there is a tree obstructing the traffic view at the Transfer Station and it is believed to be on the Johnson property. Board will contact about removal of branches.

XI. SORT MAIL/SIGN WARRANT - \$70,393.65. Warrant signed by board.

XII. ADJOURN MEETING – Chairman Frank Sawicki, Jr. adjourned the August 10, 2020 Selectboard meeting at 7:20PM.