

## Rec Park Committee

### Meeting Agenda

March 13, 2023

5:00 pm

- I. Open Meeting- The March 13, 2023, Rec Park committee meeting was opened by Chairman Vernon Crawford at 5:12 PM. Those present: Vernon Crawford, Zachary Brown, Raj Hailey, Linda Hall, Paul Lyons, Diana Rancourt, and Edward Wood.
- II. Approve Minutes for January 3, 2023- – Meeting minutes from the previous meeting were distributed at and prior to the meeting. All committee members reviewed the minutes. Vernon called for a motion to approve the meeting minutes. A motion was made by Diana and seconded by Raj to approve the January 3, 2023, meeting minutes. The motion carried unanimously in the affirmative.
- III. Additions or Deletions to the Agenda- No additions nor deletions were made to the agenda.
- IV. Pickleball- Diana reported that a few people have come to her wanting to know if a pickleball court can be added to the Rec Park. Possibly on the current tennis court. Members present asked what pickle ball was. Ed stated that it is a mix between tennis and badminton. It is played on a smaller court than tennis and has a slightly lower net. He said in his experience at Colonel Town it is very popular. Linda agreed, during her time at a park in Massachusetts it was played a lot. Raj suggested placing the court on top of one of the tennis courts, possibly with a different colored line. Members present asked if it could be put on the margins of the tennis courts or maybe the basketball court. Ed told the committee that the net is typically moveable and could be brought in and out as needed. Raj and Paul said that the basketball courts typically get a lot of use during the spring/summer and should probably be left alone. Ed will look into the possibility of having it on the tennis courts either overlaid or to the side. No further action was taken.
- V. Splash Pad- Vern has been in contact with Jim Wells and is in the process of getting a quote from him. Vern stated that Jim is waiting to hear back from a concrete contractor. Once Jim receives that quote he will finalize his quote for the splash pad and get it back to Vern. Vern gave a brief overview of the splash pad and what it was going to look like. Vern said he has a zoning permit and has filled it out and will be sending it to the zoning administrator soon. He reported that the Splash Pad would be located near the picnic table immediately after the hill leading to the library. Across the grass from this location is a sewer manhole that could be utilized for draining. Raj asked if maybe the location could be moved to somewhere near the tennis courts where a drainage issue caused cracks in the court. This way site work could already be underway, and this issue could be fixed. Vern said that he is hopeful it is already resolved.
- VI. Meet with Selectboard and FD#1 Boards- These meetings will be scheduled once the Rec Park committee has all quotes and regulations for the Splash Pad.

- VII. TNCF Grant- Diana reported that although the committee missed the deadline for the first round of grant funding. TNCF member Kyle Daley has agreed to set up a special meeting between the committee and the grant fund so that we can apply for a grant to help defray the costs of the splash pad. He believes that this would be a great addition to the Rec Park and believes it is a worthy cause for this consideration. Diana and Zach will apply for the grant as soon as all “ducks are in a row.”
- VIII. Bylaws and Quorum- Zach reported that Diana and he looked over the Rec Park Bylaws. The Rec Park has no limit on total membership allowing the Rec park to suggest any number of individuals to the Selectboard for appointment. He also reported that the current quorum is only two members. He asked the committee if they would like this to be raised. Discussion was held and ultimately the committee decided to keep the current quorum as they felt all committee members knew what the other members wanted. It also makes it easier for decisions to be made, as all committee members are not always present.
- IX. Community Calendar- Zach reported that he has created a community calendar for the Town of Canaan and it is now live on the website. He asked committee members to let him know if they knew of any upcoming events that should be added to the calendar.
- X. Italian night- Diana reported that in conjunction with CNC an Italian Night/Murder Mystery Dinner is scheduled for April 1 starting at 5:00pm. The event is to be held at the American legion and will be used as a fundraiser for both the Rec park and CNC. Terrie Herr has arranged all of the actors and just needs volunteers to help at the event. The committee will need volunteers to help cook. Linda, Raj, Vern, Diana, and possibly Ed are available to help out. Tickets will be sold at the Town Office for \$15 beforehand, \$17 at the door, \$10 for children under 12, and \$0 for children under 4. A 50/50 raffle will be held during the event to support the American Legion.
- XI. Other Fundraisers- The committee discussed possible fundraising events that could be held during the year. Diana Rancourt mentioned one that would take place within the next few weeks. Denise Thibault has made a quilt for both the Rec Park Committee and CNC. Diana asked the committee is they thought \$1 per ticket and \$5 for 6 tickets would be a good price. Raj suggested that the tickets be raised to \$5 per ticket and \$25 for 6 tickets. The committee agreed. Diana also informed the committee that Cheryl Cote would be hosting a pitch tournament on behalf of the Rec Park committee on May 7. Other events that were discussed were: a walk-a-thon, pie sale/auction, disk golf tournament, soccer tournament, soccer camp (Challenger Soccer Camp), street ball tournament, and a music and BBQ event. Raj mentioned that during and after COVID it has been extremely difficult to get the Challenger program to Canaan. He will try again this year as it was a great event and one that brought in over 50 kids.
- XII. Security Cameras- Diana and Vern reported that they, along with Zach, had met with John Shatney to see if he would be willing to install cameras for the Rec Park. John has said he is willing to install four cameras off the Alice Ward Memorial Library building to capture events that take place in the Rec Park. John is willing to donate his the materials

along with his time to install these cameras. Raj asked how long the camera footage would be kept. Zach said it would be on a 4-5 day loop. Diana let the committee know that the cameras would be focused on the area of the playground, potential splash pad, and maybe one that would capture the parking lot. Unfortunately the cameras will not be able to catch the other side of the park. Raj said that as long as we could get the parking lot, we should be fine. The committee agreed.

- XIII. Alumni Donation Letter- Diana asked the committee what they thought about sending out donation request letters to the alumni if the splash pad gets approved. The committee was in agreement that it was a good idea. Diana and Zach will write the letters come time.
- XIV. Use of Facilities - Alumni - June 17<sup>th</sup>- Diana reported that the alumni association had planned to host their annual banquet at the Rec Park but have since changed their mind and will host it at the American Legion. Zach notified the group that they will receive a Use of Facilities form from the Canaan Little League. Zach will send it out to the committee once it is received.
- XV. Appointments- Zach reported that all appointments would be made on Thursday, March 16, 2023. Members needing reappointments: Linda Hall (1 Year), Zachary Brown (2 Years), Raj Hailey (3 Years), Diana Rancourt (3 Years). Ed Wood will also be appointed as a new member for a three-year term. Everyone previously listed confirmed they would like to be reappointed.
- XVI. Newsletter Advertisements- Zach reported that the Rec Park received three new advertisements this year for an additional \$120. The three additions are Cunningham's Full-Service Station, Rancourt Sand and Gravel, and Rancourt Energy.
- XVII. Sign Warrants – 01-23 for \$141.06- Warrant 01-23 for \$141.06 was signed and executed by the committee.
- XVIII. Other Business
  - a. Event Sign for Sale by Todd Lambert- Diana brought to the attention of the committee that Todd Lambert was selling a large event sign for \$300. She asked if the committee would be interested in purchasing it in conjunction with CNC and the Grace Community Church. The committee all agreed that it would be a worthwhile investment. Diana is hopeful they may not have to purchase it and it will be donated to the three organizations.
  - b. Pavilion- Linda brought up her concern of the picnic tables under the pavilion sitting on just dirt. The committee shared her concerns and brought up the fact that the base turns to mud every spring. The committee discussed solutions and will look into adding ledge pacts this summer.
- XIX. Adjourn Meeting – A motion was made by Diana and seconded by Raj to adjourn the March 13, 2023, Rec Park Committee Meeting. The motion carried unanimously in the affirmative. Chairman Vernon Crawford adjourned the meeting at 6:00 PM.