

REVOLVING LOAN COMMITTEE

MINUTES

January 17, 2022

1. OPEN MEETING – The Canaan Revolving Loan Committee meeting was opened at 9:00 AM. Those present: Odette Crawford, Tammy Crawford, Jean Ladd, Alfred Buckley, Noreen Labrecque and via telephone conference, Stephanie Drapeau, Colette & Ricky Seehaber and Michelle Sauve.

Prior to the telephone conference with the Beaugard girls, the board discussed some of the main points to be discussed. They agreed that there is no hurry to collect the funds. It is understandable that the family needs to go through the probate process prior to any fund disbursements. Once they receive the License to Sell then the Committee needs to be kept informed of any transactions concerning the equipment that is attached to this loan.

2. BEAUREGARD FAMILY REQUEST LETTER – Conference call- Odette began by explaining the history of the loans. The original Loan (\$65,000) was taken out in 2004 for the purchase of 4 machines and pay off credit cards. The Loan was secured with the machines and a Life Insurance policy. The next Loan (\$45,000) was taken out in 2007 for the addition of 6 machines. The Loan was secured with the additional machines and the Life Insurance. In 2012 the 2 Loans were combined, and interest rate was decreased. (Same security applied) In 2015 Committee met to discuss the delinquent payments. In 2018 Pat came in and asked to have payments on a weekly basis, with no change in security requirement. (Note: Tammy noted that the 2018 security note only refers to the 2007 Security Note which was for the additional 6 machines) Odette added that the present loan is secured with the machines listed in the original two loans. The Town's Attorney advised against accepting the offer made by the Family since the loans are now being secured by the machinery and that has not been appraised or sold. Odette inquired if the family had interest in selling the business. Collette answered that at this point it is not a viable business so, no they have not. Odette reiterated that the collateral is the value of the machines so at some point the committee would like a determination of the value of the machines as it exists. Collette stated that she did not believe there is a lot of market for the machinery, and they have made a few inquiries. The Committee understands that the business, real estate, and equipment will need to go through Probate Court and that could be a very slow process so the Committee conveyed to the family that they are in no hurry to collect and in the meantime the Loan will not accrue any extra interest or fees as of December 31, 2021.

3. APPROVE MINUTES – December 23, 2021 – Motion was made by Jean and seconded by Al to approve the December 23, 2021, meeting minutes as written. Motion carried in the affirmative.

4. OTHER BUSINESS – Tammy suggested that the Committee meet a couple times a year to review loans if no applications are submitted. Odette offered to review all existing loan and criteria to make sure they are all in order and up to date.

5. ADJOURN MEETING - Motion was made by Tammy to adjourn the January 17, 2022, Revolving Loan Committee Meeting. The January 17, 2022, meeting was adjourned at 9:45AM.