1. Open Meeting— Chairman Covill opened the meeting at 5:35 P.M. Those present included Al Buckley, Mark Bullard (Canaan Selectboard), Dwayne Covill, Allen Coats, and Jimmy Gilbert, (Stewartstown Selectboard), Zachary Brown, and April Busfield.
2. Approve Minutes for October 8, 2024- Minutes were distributed to all commission members prior to and at the meeting. All reviewed the minutes. Allen made a motion to approve the October 8, 2024, meeting minutes as presented; Mark seconded this motion. Chairman Covill opened the motion for discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative.
3. Additions or Deletions to the Agenda— No additions or deletions were made.
4. Operator Report – April reported that everything was going well at the plant. April stated that the new employee training was going well and that if the commission agreed tonight, she would get Kaylan signed up for the apprenticeship program as soon as possible. She reported that a fine screen broke, and that Phil Laramie was coming to fix it tomorrow.
5. Report on Inspection– No commissioners attended the quarterly inspection. The inspection was cancelled and the next one will happen the day of the next meeting.
6. 2024 Budget – The 2024 proposed sewer budget was distributed to the commissioners prior to and at the meeting. All commissioners reviewed the budget thoroughly. A lengthy discussion took place regarding how raises are awarded. The commissioners will look into the possibility of a step raise in the future. The board had a few other questions that Zach or April answered. Mark made a motion to approve the budget as presented. Allen seconded the motion. Chairman Covill asked if there was any further discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative.
7. Town of Pittsburg Agreement – The board reviewed the draft of the Pittsburg agreement. Zach stated that the agreement was the exact same from last year. He and April decided to leave the per tonnage rate at $0.12. April commented that this was still on the higher side. Allen made a motion to approve the Pittsburg agreement as written. Al seconded the motion. Chairman Covill opened the motion for further discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative. All commissioners present signed the agreement. Zach will get Mike to sign it when he returns and will send it to Pittsburg.
8. Septic Hauler’s Permit – The board reviewed the draft of the hauler’s permit. Zach stated that the permit was the exact same from last year. He and April decided to leave the per tonnage rate at $0.12. April commented that this was still on the higher side. Allen asked if any other haulers had come forward looking to use the treatment plant. April stated that Judy’s had inquired but no action had been taken by either party. She has not heard from them in a while. Allen made a motion to approve the septic hauler’s permit and to pre-approve Bolen’s Septic’s permit as written. Mark seconded the motion. Chairman Covill opened the motion for further discussion; seeing none, he called for a vote. The motion passed unanimously in the affirmative. All commissioners present signed the permit. Zach will get Mike to sign it when he returns and will send it to Bolen’s.
9. Treatment Plant Road – Mark stated that the Town of Canaan was looking to redo Treatment Plant Road in the spring. The Canaan Selectboard was looking to see if Stewartstown wanted to contribute to the project. The Stewartstown Selectboard said that they would most likely contribute to the project but wished to discuss it further at one of their meetings. No action was taken.
10. Adjourn Meeting – Mark motioned to adjourn the January 14, 2025, meeting; Allen seconded this motion. No discussion was had. Chairman Covill called for any further discussion, seeing none, he called for a motion. The motion passed unanimously in the affirmative. Chairman Covill adjourned the meeting at 6:19 P.M.