

CANAAN FIRE DISTRICT #1

MONTHLY MEETING

Minutes

April 19, 2017

1. OPEN MEETING – The April 19, 2017 Canaan Fire District #1 monthly meeting opened at 7:00PM. Those present: Jeremy Labrecque, Jeffrey Richards, Noreen Labrecque and Dave Ceppetelli (Tata & Howard).
2. APPROVE MINUTES - On a motion by Jeff and seconded by Jeremy the March 15th monthly meeting minutes and the March 28th special meeting minutes were approved.
3. ADDITIONS/DELETIONS - None
4. REPORT FROM OPERATOR – No report – operator not present
5. NEW BUSINESS
 - A) Tata and Howard – Dave reported that they are drafting a response to Munson with regard to the \$12,500.00 the district is holding back due to defective work.
Dave loaned the district a memory stick containing the location of the new swing ties.
Noreen will have April review and return the memory stick to Dave.
Dave had a copy of MBR #10 for the board to review. An error was spotted. The MBR stated \$3977.23 but the corresponding invoice was in the amount of \$3950.00. Dave will have this corrected. On a motion by Jeremy and seconded by Jeff the board agreed to have Norman sign the amended document once received.
The board also reviewed the following documents:
Change Order No. 2
Change Order No. 4
Change Order No. 5
On a motion by Jeff and seconded by Jeremy the board agreed to have Norman execute the above documents.
Dave explained to the board the order of events regarding the Notice of Award to RG Gosselin for Contract #3. Tata and Howard have negotiated a new reduced price with RG Gosselin. The board reviewed the deductions that have been agreed upon. The deductions have reduced the original bid of \$758,750 down to \$675,748 with a possibility of an additional \$12,200.00. The Notice of Award will state the entire amount of the original bid submitted by RG Gosselin of \$758,750.00. At the Pre Construction meeting a Change Order can be executed for the agreed upon reduction. Based on the above information a motion was made by Jeremy and seconded by Jeffrey to accept the conditions of the Notice to

Award. Once USDA has concurred, the Notice of Award will be signed by Chairman Norman Labrecque.

- B) Update on Projects - Dave reported that Contract 4 is still in the design phase and they will hopefully have some solid figures for the board the review in the next two weeks.
- C) Proposed additional project – No action
- D) Munson Clean up – Dave stated that he drove around to check the work that had been completed this week with the clean-up and found everything seemed good.

6. OLD BUSINESS – No action

7. OTHER BUSINESS – No action

a. Delinquent list

8. ADJOURN MEETING – On a motion by Jeremy the April 19, 2017 Canaan Fire District #1 monthly meeting adjourned at 7:55Pm.