

**CANAAN FIRE DISTRICT #1**

**MONTHLY MEETING**

**AGENDA**

**OCTOBER 19, 2016**

***October 26, 2016***

1. OPEN MEETING – The October 19, 2016 Canaan Fire District #1 monthly meeting opened at 7:00PM. Those present: Norman Labrecque, Jeffery Richards and Noreen Labrecque  
*OPEN MEETING – THE OCTOBER 26, 2016 CANAAN FIRE DISTRICT OPENED AT 7:05 PM. THOSE PRESENT: NORMAN LABRECQUE, JEFFERY RICHARDS, JEREMY LABRECQUE, NOREEN LABRECQUE, APRIL BUSFIELD, DAVID CEPPELLI.*
2. APPROVE MINUTES - On a motion by Norman and seconded by Jeffery the September 16, 2016 monthly meeting minutes were approved.
3. REPORT FROM OPERATOR – Will address at next meeting
  1. Sanitary Survey- *April explained that the results from the Sanitary Survey that was conducted on September 1, 2016. She will give written response to the deficiencies by November 10, 2016.*
  2. Assistant Operator – *April reported that Brian Bissonnette has accepted a full time job with another company but is still willing to put in the 20 hrs per week (divided among the two Fire District and the Treatment Facility) when possible. April stated that she will have a trial period to see how this works out with Shannon and Brian.*
4. NEW BUSINESS
  - A) Tata & Howard – update on project – Will address at next meeting
    1. Amendment 6 & 7 – Will address at next meeting  
*The board signed the amendments on a motion by Jeffery and seconded by Jeremy. The board discussed the defective work addressed in Amendment 6. They all agreed that the contractor should take responsibility for the extra engineering costs related to the defective work. Jeremy made a motion to retain \$12,500 from the contractor's payment #6 to cover the costs related to the extra engineering costs for the defective work in Ethan Allen Park and water main crossing on VT RTE 253. This motion was seconded by Jeffery and carried in the affirmative.*  
*Dave will have the Contractor's Payment revised to reflect the above action. Motion was made by Jeffery and seconded by Jeremy to have Norman sign the Contractor's payment #6 once it has been revised and returned to this office. This motion was carried in the affirmative.*

2. Sign Loan Close out documents – (motions) – On a motion by Jeffery and seconded by Norman the board approved and signed the USDA Loan Close Out documents.
  3. Soil contamination contract with Casella – Board approve Noreen signing this document. She will send out tomorrow. *Note: this document was given to Dave Ceppetelli who will forward it on to Casella and set up the time for the removal of the contaminated soil.*
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- B) Easements for connector - Contract (2/3?) – Will address at next meeting – *no action on this at this time.*
  - C) Quit claim deeds for easements not used on Power House Road – Will address at next meeting. – *no action on this at this time*
  - D) Delinquent list – Board reviewed.
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5. OLD BUSINESS – No action
  6. OTHER BUSINESS – No action
  7. ADJOURN MEETING – On a motion by Jeffery the board recessed this meeting to be continued on October 26<sup>th</sup>, 2016 at 7:00PM. The October 19, 2016 Canaan Fire District #1 monthly meeting was recessed at 7:30PM.

*On a motion by Jeffery the October 26, 2016 Canaan Fire District #1 monthly meeting was adjourned at 8:30PM.*