

CANAAN FIRE DISTRICT #1

MONTHLY MEETING

MINUTES

March 15, 2017

1. OPEN MEETING – The March 15, 2017 Canaan Fire District #1 monthly meeting opened at 7:05PM. Those present: Jeremy Labrecque, Jeffrey Richards, Noreen Labrecque, April Busfield, Dave Ceppetelli (Tata & Howard) and George Masson (resident).
2. APPROVE MINUTES - On a motion by Jeremy and seconded by Jeffrey the February 22, 2017 monthly meeting minutes were approved.
3. ADDITIONS/DELETIONS - None
4. REPORT FROM OPERATOR – April reported that there is a substantial water leak at 50 Cook Street. April spoke to the property owner a couple weeks ago as the leak is clearly on the property owner’s side of the curb stop, but nothing has been done about it yet. She recommended that a letter be sent to the property owner stating the need for this to get fixed. The board agreed.
5. NEW BUSINESS
 - A) George Masson – George Masson was approached by Vern Crawford (who was asked by Tata and Howard) to inform of a potential plan to construct a road behind his residence to be used as a second access to the proposed Treatment facility for the District. He stated that he is totally against the idea. For one thing it would mean removing a rock wall he has and also removal of a 50 year old crab apple tree. He did not understand the need for such an access road as the original access is fine except the couple of times a year that it does flood from overflow of Leach Stream. He stated that he would not be opposed to a foot path through his property to access the Treatment facility should the flooding occur. The board understood his concerns and Dave Ceppetelli will bring this information back to the design engineer for his opinion.
 - B) Tata and Howard – Dave Ceppetelli had Change Order# 5 for the Chairman of the Board to sign. Norman was not present so the board reviewed and approved to have Chairman Norman Labrecque sign on motion by Jeff and seconded by Jeremy. Dave stated that there will be a final meeting with Munson to review a few small issues, one item being some pooling of water on Ethan Allen Drive where the grade needs to be adjusted. Dave presented the board with Amendment #12 for work related to special services associated to provide record drawings to the Owner. (See attached) The board had some issues with the fact that the Contractor hadn’t provided enough information so the

Engineers could complete the As Built Drawings and Tie sheets to the District. The board will discuss with the full board present.

Dave reported to the board that Contract 2 (Rail Trail connection) has been put on hold until after Contract 3 (Storage Tank) has been awarded. He stated that the last communication with DRED stated that DRED wanted the District to do extensive ditching which is not financially feasible for one thing and would not be allowed by USDA. Dave stated that because DRED did say that they would allow the construction to start after Labor Day instead of October it would allow more time and wiggle room.

- C) Review Bids – Dave distributed copies of the Bid Tabulation with Engineer’s Estimate to the board members. The board reviewed. Tata and Howard had consulted with Attorney Paul Guilianni with regard to the missing documents and the fact that the Mobilization/Demobilization line item for the low bidder, NA Manosh, was much higher than the allowed 5% of the total bid. Tata and Howard will be contacting Jon Harries with the facts to get USDA’s concurrence with this matter so we can stay on schedule with awarding the Notice to Proceed in May.
- D) Update on Projects -see above
- E) Proposed additional project – no action
- F) Pilot – Dave stated that the Report has been sent to the State.

6. OLD BUSINESS – Noreen mentioned to the board that the agreement regarding the springs in Canada will need to be addressed.

7. OTHER BUSINESS –

A) Sign Warrant - \$2,623.51

8. ADJOURN MEETING – On a motion by Jeffrey the March 15, 2017 Canaan Fire District #1 monthly meeting adjourned at 8:00PM.