

Canaan Fire District #2
Annual Meeting Minutes
January 9, 2023

The Canaan Fire District #2 Annual Meeting was opened by Moderator Morgan Wade at 5:35 p.m. Those present: Tony Wheeler, Jody Riley, Gregory Noyes, Diana Rancourt (Prudential Committee Members) and Odette Crawford, Zachary Brown, Noreen Labrecque, Jeffrey Richards and Alfred Buckley (non-voting).

Moderator Wade read through the Warning as follows:

The Legal voters of the Canaan Fire District #2 are hereby warned and notified to meet at the Canaan Community Office Building in said Town on Monday, January 9, 2023 at 5:30 p.m. for the annual meeting of the District to transact the following business:

Moderator Wade read each Article and the assembly voted after each was read.

- 1. To elect the following officers of Canaan Fire District No. 2: Clerk, Treasurer, Collector of Taxes, One Member of the Prudential Committee, to serve until the second Monday of January 2026.**

Moderator Wade asked for nominations.

Jody Riley nominated Diana Rancourt for Clerk and Treasurer. This was seconded by Gregory Noyes.

Tony Wheeler nominated Noreen Labrecque for Collector of Taxes. This was seconded by Jody Riley.

Jody Riley nominated Gregory Noyes for One Member of Prudential Committee, to serve until the second Monday of January 2026. This was seconded by Tony Wheeler.

No other nominations were offered. Nominations were approved by all present. Nominations carried in the affirmative.

- 2. To see if the Canaan Fire District No. 2 will authorize the Prudential Committee to borrow monies for emergency capital expenses and increase the usage rates to cover said cost, if need be.**

Motion was made by Jody Riley and seconded by Tony Wheeler to open discussion on the Article.

No discussion took place.

Moderator called for a vote. Article 2 passed in the affirmative.

- 3. To see if the Canaan Fire District No. 2 will raise and appropriate the sum no less than \$3,650 annually for deposit into the Capital Reserve Fund, in accordance with 24 V.S.A. § 2840(a).**

Motion was made by Gregory Noyes and seconded by Tony Wheeler to open discussion on Article 3.

No discussion took place.

Moderator called for a vote. Article 3 passed in the affirmative.

4. To see if the Canaan Fire District No. 2 will vote to accept the proposed budget with revisions, if any, for the ensuing year.

Motion was made by Jody Riley and seconded by Tony Wheeler to open discussion on Article 4. Odette Crawford asked if she could ask questions even though she was from the Fire District No. 1 and the board agreed and there were no objections.

1. Amount in Capital Reserve \$14,000 and that is one of the reasons you have to increase the rates and Diana explained that will be used for major repairs and Odette commented she understands that the \$3650 is to beef up the Capital Reserve.
2. Under revenues – Water rents did not increase by 20% - Diana explained that they took the actual under water rents and deducted the amounts under the expenditures Debt Service 1 & 2 and then multiplied that amount by 20%.
3. Operator Salaries – why the increase and both Diana and Noreen explained that they went with what the Selectboard did with the pay raises on their budgets and Odette commented she hopes they can explain why when asked at Town Meeting. Odette also commented that the actual budget went down 15% which is a good thing.
4. Accounting Services – no money – Diana explained an audit is required every 10 years.
5. Generator – New item – Diana explained that a generator was purchased with ARPA funds and installed as a backup at the well house and we will have to pay for propane every year.
6. Storage Tank – no money under proposed – Diana explained that the cleaning of the storage tanks is required by the State every five years and they didn't want to increase the water rates more than the 20% and hoping to put money in the budget next year.
7. Water Meters – no money under proposed – Odette questioned if the project is done since no money was put on that item. Diana commented that she believes 75% of the installation of the meters has been done and hoping that we can use ARPA funds to finish this project.
8. Odette commented that she sees that more are outstanding and she asked if this is more residential or businesses that are delinquent and Diana commented more residential.

No other discussion took place.

Moderator called for a vote. Article 4 passed in the affirmative.

5. To transact any other business which legally may come before this meeting.

Tony Wheeler made a motion to open discussion. This was seconded by Jody Riley.

No discussion took place.

Motion was made by Jody Riley and seconded by Tony Wheeler to adjourn the meeting.

Moderator Wade adjourned the January 9, 2023 Canaan Fire District No.2 Annual Meeting at 5:45PM.

/s/ Diana Rancourt

/s/ A. Morgan Wade