

**CANAAN FIRE DISTRICT #1**

**SPECIAL MEETING**

**MINUTES**

**APRIL 25, 2023**

1. Open Meeting – Chairman Jeffery Richards opened the April 25, 2023 Special Fire District #1 meeting at 5:59PM. Those present: Jeffery Richards, Jeremy Labrecque, Al Buckley, Noreen Labrecque, April Busfield and Rec Park Committee Members: Diana Rancourt, Paul Lyons Vernon Crawford and Zachary Brown.
2. Approve meeting minutes – March 15, 2023 – Motion to approve the March 15, 2023 minutes was made by Jeffery Richards and seconded by Jeremy Labrecque. Motion carried unanimously.
3. Additions/Deletions – No action
4. General Public
  - A. Recreation Park Committee – The Recreation Park Committee was in to inform and get approval from the Canaan Fire District #1 Committee for a proposed Splash Pad to be installed down at the Recreation Park. It will be located within the playground area. Vernon Crawford explained the plan. They have begun receiving donations for this project but have not secured all the funding yet. It is designed with a ‘button activation’ with a limited time for running to avoid overuse of water. April had a chart showing the usage for a similar one in another community and thought it was very feasible for the Canaan Fire District #1 to absorb. Diana Rancourt stated that she had checked with the Town’s insurance company about liability, and they had no problem with it. The Fire District Committee stated that should we end up with a ‘dry season’ the water service to the splash pad will need to be discontinued until that passes. On a motion by Jeff and seconded by Jeremy, the Canaan Fire District Committee approved and supported the addition of the splash pad at the Recreation Park. Motion carried unanimously.
5. Operator Report – see next item.
6. Cook Street Bids/Proposals –

Two estimates were received for this project. One from Cunningham Logging, LLC and the other from Belknap Septic. The Committee and April discussed both estimates. Al Buckley expressed his concerns with approving an estimate since the price is not locked down and the price could increase significantly. Jeremy stated that without it being engineered including all plans and specs it was difficult to get a definite price. And since the funds are limited, having this small project engineered would be much more costly. April had received a bid for the service fittings from EJ Prescott in the amount of \$2015.42 and they assured her they had the parts in stock.

She sent a request to Ferguson as well but had not received anything from them yet. Noreen reminded the board that they allotted \$10,000 for this project in their proposed budget. Jeff felt with the estimate for parts and labor that they will be within that amount even if the estimate becomes a higher amount. After more discussion about both estimates, Jeff made a motion to approve the bid of \$2075 for parts from EJ Prescott and the estimate of \$5,725 from Belknap Septic, LL. Motion was seconded by Jeremy and carried in the affirmative. April stated that she will have a timeline for the project at the next meeting.

7. Other Business – Next scheduled Bi-Monthly Meeting will be held on May 17, 2023 at 5:30PM.
8. Adjourn Meeting – Motion was made by Jeff and seconded by AI to adjourn the April 25, 2023 Special Fire District #1 Meeting. Chairman Jeff Richards adjourned the meeting at 6:30PM.