

FIRE DISTRICT #1 MONTHLY MEETING

Minutes

January 24, 2018

1. OPEN MEETING – The Canaan Fire District #1 monthly meeting opened up at 6:01 PM. Those present: Norman Labrecque, Jeremy Labrecque, April Busfield, Noreen Labrecque, Gary Leach. NOTE: Canaan Fire District #2 also present.
2. ELECT A CHAIRMAN FOR THE PRUDENTIAL COMMITTEE – Norman Labrecque nominated Jeffery Richards for Chairman for the 2018 year. The nomination was seconded by Jeremy Labrecque and approved by the board.
3. APPROVE MINUTES - NOVEMBER 15, 2017 – On a motion by Jeremy and seconded by Norman the November 15, 2017 Monthly meeting minutes were approved.
4. REPORT FROM OPERATOR – No report
5. TATA AND HOWARD
 - A. TELEMETRY PROPOSALS – Gary Leach explained that only one proposal was received for the telemetry system. They sent out four requests for Proposals with only one response form Electrical Installations Inc. The initial proposal from EII for Fire District #1 was \$68,510.00 but Tata and Howard was able to negotiate the price down to \$59,900.00. Gary explained that once USDA has reviewed and approved the project can be awarded. On a motion by Norman and seconded by Jeremy the board approved the \$59,900.00 proposal pending approval from USDA.
 - B. UPDATE ON PROJECTS- Gary stated that they are finalizing all concerns in writing to the State Water Supply with regards to the Treatment Facility and are hoping to get the Permit To Construct so this project can go out to bid. Their estimated cost for the Treatment Facility is \$1,200,000.00. Gary informed the board that they will probably need to call a special meeting before the next monthly meeting for this project. A short discussion on a plan to shut down the old storage tank and springs feeding the system took place. No conclusion.
 - C. LETTER FROM WATER SUPPLY TO GARY - see above
 - D. APPROVE AND SIGN USDA Monthly Project Request – Motion was made by Jeremy and seconded by Norman to approve the Monthly Project Report and Reimbursement Request No. 19. Norman executed the document.

6. Approve Line of Credit from Community National Bank and sign documents – On a motion by Norman and seconded by Jeremy the majority of the Canaan Fire District #1 Prudential Committee present at this meeting approved and signed the Bond Anticipation Note, Resolution Bond Anticipation Borrowing, Terms of Line of Credit. All documents will be forwarded to Community National Bank.
7. OLD/OTHER BUSINESS – No other business
8. ADJOURN MEETING – Norman Labrecque made a motion to adjourn the January 24, 2018 Canaan Fire District #1 monthly meeting at 7:00PM.