

FIRE DISTRICT #1 MONTHLY MEETING

MINUTES

April 18, 2018

1. OPEN MEETING – The April 18, 2018 Fire District #1 Monthly Meeting was opened at 7:00PM by Chairman Jeffery Richards. Those present: Jefferey Richards, Norman Labrecque, Jeremy Labrecque, Noreen Labrecque, April Busfield, Dave Ceppetelli.
2. APPROVE MINUTES - March 21, 2018 – On a motion by Jeff and seconded by Norman, the March 21, 2018 Fire District #1 meeting minutes were approved.
3. ADDITIONS/DELETIONS – no action
4. REPORT FROM OPERATOR
 - a. Water leaks – April reported that she has the leak on Cook Street scheduled for repair next week. She stated that West Stewartstown is using 91,000-93,000 gallons per day now. She had to replace the chlorine pump at a cost of \$759.00. It is seeing much more use with the extra water usage in Stewartstown. She also reported that the K-5 chemical usage is way up due to the leaks as well. She said that normally a container of K-5 lasts 3-4 month but she has had to purchase every other month. (Note: cost of chemical is \$835.00). April requested a spare chemical pump from the board. She stated that both FD1 & FD2 utilize this kind of pump so it would replace the spare that was purchased by both districts. Board approved this purchase.
5. TATA AND HOWARD
 - A. UPDATE ON PROJECTS – FY-17 – Telemetry – Dave updated the board on the telemetry project. Tata and Howard have received and reviewed and approved the submittals from EII so they can be up and running as soon as possible. Tata and Howard have been working on the planning and design for the water main replacements. Dave presented Invoice #6 to the board in the amount of \$6,735.00 for work done on the water mains to date.
 - B. Contract #4 – (Jeremy recused himself from any decisions made for this contract). Dave explained the Notice of Award to Daniel Hebert, Inc. This document triggers the contractor to obtain bonds and insurance required. There will be a Pre- Construction Conference here, at the Town Office on Friday, April 20th at 1:30PM. The Agreement with the Contractor will be signed by the contractor at that meeting. Since Jeff is unable to attend a motion was made by Norman and seconded by Jeff to allow Jeff to review and sign the Agreement later that day. Dave stated that Change Order #1 for contract #4 will also be executed. This change order will show a reduction of \$97,000 from the original award of

- \$1,286,912.00 to \$1,189,912.00. This Change Order was approved on a motion by Norman and seconded by Jeff. (Jeff will also sign this on Friday). The Notice to proceed will also be issued to Daniel Hebert, Inc. at the meeting on Friday. The start date is set for May 14th. Question was raised as to the timing for the Pure Flow filtration system. Dave stated that the filtration system will be started once they received a Purchase Order from Daniel Hebert, Inc., which will bring the delivery date to early August. Noreen inquired about the warranty on the filtration system. Dave was not sure but would find out.
- C. APPROVE AND SIGN USDA Monthly Project Request – Motion was made by Jeff and seconded by Norman to approve and sign the Monthly Project Request of \$12,548.00.
6. OLD/OTHER BUSINESS – No action
7. ADJOURN MEETING – The April 18, 2018 Canaan Fire District #1 monthly meeting was adjourned by Chairman Jeffery Richards at 7:50PM.