

FIRE DISTRICT #1 SPECIAL MEETING

MINUTES

October 9, 2019

1. OPEN MEETING – Chairman Jeffery Richards opened the October 9, 2019 Fire District #1 Special Meeting at 5:32PM. Those present: Jeffery Richards, Norman Labrecque, Jeremy Labrecque, April Busfield and Noreen Labrecque.
2. APPROVE MINUTES - September 18, 2019 – Motion was made by Jeff and seconded by Jeremy to approve the September 18, 2019 meeting minutes.
3. DISCUSS DAVID AND WANETA BEGIN PROPOSAL – The Board’s interpretation of the verbal proposal given at the September 18<sup>th</sup> monthly meeting by the Begins indicated that they would like to install water meters in all the mobile homes and have the Fire District #1 take over the billing for all mobile home residents. After doing some research and on the advice of New England Backflow the board is not in favor of this proposal. April has found that a reader can be installed at the Master Meter for the mobile home park and that is where the District will continue bill from. The preliminary proposals the Committee decided to offer the Begins is the Fire District will take readings for them with the new reading system, give them a printout and they can bill their tenants. The second preliminary proposal is if the District were to take over the billing the condition would be that each mobile home will have an approved meter pit installed to house the meters by a master plumber at the expense of the Mobile Home Park owner. (Note: Noreen asked that the Begins put their proposal in writing for accuracy purposes).

In light of the Begins proposal, the Prudential Committee and Operator will be revising the Canaan Fire District #1 Rules, Regulations and Schedule of Rates and Charges to include a section dedicated to Mobile Homes.

4. ADDITIONS/DELETIONS – None
5. OLD/OTHER BUSINESS – April reported that she advised New England Backflow to skip the install for the Mobile Home at 213 Power House Road since the water had been discontinued due to lack of payment. Although payment has been received, the residence has not been occupied for a long period of time. Once there is occupancy the Fire District will have the new meter installed.

Noreen reported the complaint by the resident at 67 Gale Street with regards to the installation of the new meter. He stated that he spent \$300 on heat tape last year and when the new installation happened there is a section of pipe that does not have heat tape on it. New England Backflow stated that they will install the extra heat tape at an additional cost to the

project. The board agreed to the additional cost to have New England Backflow install the additional heat tape. (Note: This will be done next week).

6. ADJOURN MEETING – Chairman Jeff Richards adjourned the October 9, 2019 Special meeting at 6:08 PM.