

FIRE DISTRICT #1 MONTHLY MEETING

MINUTES

December 19, 2019

1. OPEN MEETING – The December 19, 2019 Canaan Fire District #1 monthly meeting was opened by Chairman Jeff Richards at 7:30PM. Those present: Jeff Richards, Jeremy Labrecque and Noreen Labrecque.
2. APPROVE MINUTES - November 20, 2019 – Motion was made by Jeremy and seconded by Jeff to approve the November 20, 2019 meeting minutes as written.
3. ADDITIONS/DELETIONS – No action
4. REPORT FROM OPERATOR - Noreen informed the board of the problem at 332 Gale Street that had been resolved.
5. PROJECT UPDATES –
 - A. Review Change Order #3 – Winter Shutdown, Non-Standard Installations, Unit Price Reductions.
 - B. Review and execute Monthly Budget Report #20
 - C. Jeff and Jeremy reviewed all above documents. Motion was made by Jeremy and seconded by Jeff to execute and accept all documents. Chairman Jeff Richards executed all documents.
6. OTHER BUSINESS –
 - A. Begin proposal – The Board reviewed the Proposal dated November 29, 2019. The proposal did not outline whose responsibility it will be to maintain the meter pits and water lines to the mobile homes. The board asked Noreen to have the Town's Attorney Bill Davies review the proposal and give any recommendations.
 - B. Review budget to date – The Board reviewed the budget once again. Noreen will email them the final figures once year end has been completed.
 - C. Sign warrant - \$3,011.04
7. ADJOURN MEETING – Chairman Jeff Richards adjourned the December 19, 2019 Canaan Fire District #1 monthly meeting at 8:02PM.