

CANAAN FIRE DISTRICT #2 MEETING

MINUTES

May 21, 2025

6:00 PM

1. Open Meeting – The Canaan Fire District #2 meeting on May 21, 2025, was called to order at 6:00 PM by Chairman Tony Wheeler. Those present included Tony Wheeler, Jody Riley, Levis Boutin, and Diana Rancourt (clerk/treasurer). Also in attendance were April Busfield, Water Operator, and Zachary Brown, Town Clerk/Treasurer, later joined by Howard Reid.
2. Welcome – This was done at a previous meeting.
3. Approve meeting minutes – A motion was made by Jody and seconded by Tony to approve the meeting minutes of March 12, 2025. The motion carried in the affirmative.
4. Report from Operator –
 - a. Consumer Confidence Report – This has been completed.
 - b. Source Protection Plan – This plan was updated and is currently awaiting approval from the State.
 - c. Emergency Management Plan – April had updated the Emergency Management Plan with free help.
 - d. Fire Hydrants – The fire hydrants were flushed the day of the meeting.
 - e. Update – Ashley Lucht – Quantified Ventures, Support with Water Infrastructure – Diana received an email from Ashley and she apologized for the support she promised to Beecher Falls and Canaan. She is eager to restart the engagement and will review the information provided to her some time ago. She will be in contact with the next steps.
 - f. New meter – Sam – this has been done.
 - g. 144 Hall Stream Road – The waterline has been repaired and the water has been turned back on. There were concerns about safety due to the open hole and potential water line damage, a determination was made that it was the owner's responsibility to correct these issues.
 - h. Letters sent to residents with results – Done
5. Budget Status Report – The Budget status report was reviewed with no questions.
6. Delinquencies – A couple of residents established payment plans. The motion was made by Tony Wheeler and seconded by Jody Riley to include the cost of certified mail when sending out delinquent notices. The motion carried in the affirmative.
7. Other business – Howard Reid discussed his water bill for his property at 496 River Road and questioned why he is being charged for water usage and debt service when his water has been turned off. After some discussion, a motion was made by Tony and seconded by Jody that he would not be charged for water usage until his water service is restored, but would still be responsible for paying the debt service fees. The motion carried in the affirmative. Levis questioned whether Danny Laflamme would finish the groundwork at Jessica Strickland's, and April would contact him to remind him. Zachary Brown informed

the board that Kenneth Lundberg from Ethan Allen had contacted him regarding the initial sale of the water district to Canaan Fire District #2 from Ethan Allen. The reason behind this request was that Ethan Allen thought they had sold every parcel that belonged to the former Riverside Water District to Canaan Fire District #2. However, when he was reviewing the assets of Ethan Allen there was still a 0.51-acre parcel still owned by Ethan Allen. Ken stated that he would be informing headquarters about this parcel and potentially may be looking for Canaan Fire District #2 to purchase this property. The committee discussed this possibility but took no action on it.

8. Sign Warrants - #9-25 for \$6229.05 and 10-25 for \$3193.89 were signed by the Prudential Committee members present.
9. Adjourn meeting – Chairman Tony Wheeler adjourned the Canaan Fire District #2 meeting at 6:26 PM.