

Canaan Fire District #1

Special Meeting

Minutes

April 9, 2018

1. Open Meeting – The April 9, 2018 Canaan Fire District #1 Special Meeting was opened by Chairman Jeffery Richards at 5:05PM. Those present: Jeffery Richards, Jeremy Labrecque, Noreen Labrecque and Norman Labrecque via telephone conference.
At this time Jeremy Labrecque recused himself from any votes pertaining to Contract #4 due to his business association with the second bidder for Contract #4.
2. Review T&H recommendation – (Note: this letter was read aloud to Norman who was on telephone conference) Tata and Howard sent a letter to the board informing the board that they could not recommend NA Manosh as a responsible bidder due to the qualifications submitted to them. The letter then recommended that the board approve Tata and Howard to enter into negotiations in anticipation of a cost reduction with the second low bidder, Daniel Hebert, Inc. Tata and Howard stated that Daniel Hebert, Inc. have successfully completed a minimum of three projects similar nature, dollar value and schedule. After a brief discussion and a review of the bids Norman made a motion to approve to have Tata and Howard enter into negotiation with Daniel Hebert, Inc. for a price reduction on their original bid. This motion was seconded by Jeffery Richard and approved by both Norman and Jeffery. (Note: Jeremy recused himself from this vote).
3. FD#1 letters to USDA and Low Bidder – In light of the above action, a letter will be sent to USDA informing Jonathan Harris of the above decision by the board. A letter to NA Manosh will be sent from the board explaining the board's decision to reject their bid and the reason for the rejection. On a motion by Jeffery and seconded by Norman the two board members approved sending the letters. (Jeremy again recused himself from this vote)
4. Other business – No other business was conducted.
5. Adjourn Meeting – Chairman Jeffery Richards adjourned the April 9, 2018 Canaan Fire District #1 Special meeting at 5:16 PM.

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Agenda

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6. Open Meeting
7. Review T&H recommendation
8. FD#1 letters to USDA and Low Bidder
9. Other business
10. Adjourn Meeting