

CANAAN FIRE DISTRICT #1 & #2 JOINT MEETING

MUNITES

SEPTEMBER 18, 2024

5:30PM

Join Zoom Meeting

<https://us06web.zoom.us/j/87591784837?pwd=bFM2bHlwTzRidFdmbWhWVFV0OHBobz09>

Meeting ID: 875 9178 4837

Passcode: 02251782

1. Open Meeting – The September 18, 2024 Canaan Fire District #1 & #2 Joint Meeting was opened at 5:30PM by Chairman, Jeff Richards. Those present: Jeff Richards, Jeremy Labrecque, Al Buckley, Noreen Labrecque (FD#1), Jody Riley, Tony Wheeler and Diana Rancourt (FD#2), also in attendance was Ashley Lucht (Quantified Ventures).
2. Approve meeting minutes – July 27, 2024 – Motion was made by Jeff and seconded by Jeremy (FD1), Jody (FD2) to approve the July 27, 2024 Joint Meeting Minutes. Motion carried in the affirmative.
3. Sign Rules and Regulations –The Water Rules, Regulations and Schedule of Rates and Charges for the FD#1 and FD#2 Systems were approved on a motion by Jeremy (FD#1) and seconded by Jody (FD#2) and executed by the Joint boards.
4. Ashley Lucht – Quantified Ventures, Private Consulting Agency for the State of Vermont to assist all Water District's with Water Infrastructure Support. This is a free program for disadvantaged water systems. After her presentation all board members were in favor of the available assistance. Ashley will contact Zach for the information needed to conduct an analysis of our systems.
5. Budget Status – Both boards reviewed with no questions.
6. Report from Operator
 - a. Meet and greet with Kaylan (both) – Will ask Kaylan to attend our next scheduled meeting.
 - b. Update on Source Protection Plan (both) – The Source Protection Plan is under review with the State of Vermont. Diana and Noreen will update the List of Users within the Water Districts.
 - c. Water issue 144 Hall Stream Rd (FD2) – No change since last meeting.
 - d. Water issue 29 East Street (FD2) – The shut off to this property is located on the other side of East Street and the owner would like to install a shut off on his side of the road.

April did some research and found it can be done according to the tie sheets. The board would like a quote to decide whether it is affordable for next year.

- e. Update on water meters (FD2) – All meters have been installed. In order for them to be read the information will need to be entered in the NEMRC system. The board approved paying Diana with some of the remainder ARPA funds for the project.
- f. Chemical Feed Pump (FD2) – Complete
- g. Sanitary Survey (both) – All reports were emailed for both districts.
- h. Other business – A short discussion to include training in next year's budget.

7. Sign Warrants – Warrants were signed

8. Adjourn meeting – Chair Jeff Richards adjourned the September 18, 2024, Canaan Fire District #1 & #2 meeting at 6:25 PM.

(Note: Next scheduled meeting will be held on November 20, 2024)