

MINUTES

Community Forest Committee Meeting

Canaan Community Forest - Town Office Building

Thursday, December 22, 2022

6:00 PM

**Attendees: Gail F. (Zoom), Chris M., Emmett R**

**Zachary Brown, Gana Carr**

I. Call to Order: **6:03 PM**

II. Discussion/Action – Review and Approval of Minutes from Thursday, October 26, 2022

Motion ER Second GF Action 3-0 approved

III. Review of Budget, Revenue, and Expenditures (Gail F.)

**Balance was \$31,876.84**

IV. Discussion/Action - Approval of Canaan Community Forest Budget for 2023  
**The budget was drafted and will be approved on 1/19/23.**

V. Discussion - Update on Spray Foam and Weatherization of Tillotson Camp

**Chris updated on this project. To be completed on 1/17/23.**

VI. Discussion - Tree Stands on the Community Forest

**Chris discussed the fact that he gave a resident permission to put a tree stand on the CCF and the need for a more formal process, and possibly rules matching what the State has on their WMAs and other public areas open to hunting. Gail mentioned the need for Work Zone signs, or something for safety. And, also, a way to let residents know that there are hunters on the property during the hunting seasons. What are other Community Forests doing? Gana mentioned putting signs on/in the kiosks.**

VII. Discussion - Update on Educational Activities

**Chris provided an update on recent activities in the Diversified Agriculture and Natural Resources program.**

**IX. Other Business - The CNC, in conjunction with the Canaan Schools' School Vision Committee, has another community forum planned for 2/4/23. Gana also mentioned that she may be working on another Weyhausser grant.**

**– Next Meeting Scheduled for January 19, 2022 at 6 PM**

Adjournment - Motion ER Second GF Action 3-0 Time 6:42 PM

EXPENDITURES	Yr 2021	Yr 2022	Yr 2022	Yr 2023
	Expended	Proposed	Expended	Proposed
News and Sentinel & Jordan Assoc.	\$ -	\$ 100.00	\$ -	\$ 100.00
Trail Work	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00
Canaan Sewer Fund - Septic	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Pay't in lieu of taxes	\$ -	\$ -	\$ -	\$ -
Road on right of way / parking	\$ 7,760.00	\$ -	\$ -	\$ -
Graveling/mowing existing road	\$ 200.00	\$ 1,000.00	\$ -	\$ 1,000.00
Material/Supplies-Camp/Pole Barn	\$ 682.42	\$ 2,400.00	\$ -	\$ 500.00
Vermont Electric	\$ 1,087.48	\$ 1,200.00	\$ 1,541.20	\$ 1,500.00
Bathroom Installation	\$ -	\$ 7,000.00	\$ -	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 9,779.90</b>	<b>\$ 12,750.00</b>	<b>\$ 1,591.20</b>	<b>\$ 4,150.00</b>

REVENUES	2021 Actual	2022 Proposed	2022 Actual	2023 Proposed
Sale of Wood	\$ -	\$ 200.00	\$ -	\$ 200.00
Savings Interest	\$ 55.05	\$ 55.00	\$ 169.38	\$ 130.00
Electric Reimbursement from School	\$ 1,087.48	\$ 1,200.00	\$ 1,483.94	\$ 1,500.00
Community Forest Existing Funds	\$ -	\$ 11,295.00	\$ -	\$ 2,320.00
Misc Reimbursement	\$ 913.02	\$ -	\$ -	\$ -
CNC Grant	\$ 5,000.00	\$ -	\$ -	\$ -
Donation	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b>\$ 7,055.55</b>	<b>\$ 12,750.00</b>	<b>\$ 1,653.32</b>	<b>\$ 4,150.00</b>

#### COMMUNITY FOREST REVENUES

##### Receipts

Cash on Hand 01-01-2022	\$ 31,564.12
Savings interest	\$ 169.38
Sullivan & Powers Audit adjustment	\$ (2,785.48)
Misc Reimbursement	\$ 1,483.94
	\$ 30,431.96

##### TOTAL RECEIPTS & CASH ON HAND

##### Expenditures

Paid Selectboard Orders	\$ 1,591.20
Cash on Hand 12-31-22	\$ 28,840.76

##### TOTAL EXPENDITURES

**& CASH ON HAND** \$ 30,431.96