

Canaan Fire District #2
Monthly Meeting
Minutes
March 21, 2018

1. OPEN MEETING: The March 21, 2018 Canaan Fire District #2 monthly meeting opened at 6:02 p.m.
Those present: Tony Wheeler, Gregory Noyes, Jody Riley and Diana Rancourt (FD#2) April Busfield (Operator) Noreen Labrecque (FD#1) and Dave Ceppetelli (Tata&Howard).
2. APPROVE MINUTES: On a motion by Gregory Noyes and seconded by Tony Wheeler, the February 21, 2018 Canaan Fire District #2 meeting minutes were approved.
3. REPORT FROM OPERATOR: April reported that the water is hooked up at 408 Hall Stream Road.
4. NEW BUSINESS:
 - a. Tata & Howard – update on project – Dave presented the board with the Agreement Between Canaan Fire District #2 and Electrical Installations, Inc. After reviewing, motion was made by Tony Wheeler and seconded by Jody Riley to execute the agreement. Chairman Tony Wheeler signed the Agreement Between Owner and Contractor. The board reviewed the #17 Monthly Project Report and Reimbursement Request. On a motion by Gregory Noyes and seconded by Jody Riley the board approved the \$495.00 for this month's request. Chairman Tony Wheeler signed the document. The board reviewed Change Order #1 for Electrical Installations Inc. This reduced the original contract price of \$79,500 from Electrical Installations Inc. to \$69,500, a \$10,000 reduction. Chairman Tony Wheeler signed the Change Order#1. Tata and Howard expects issuing a Notice to Proceed date of March 26, 2018 which will make the Substantial Completion date June 26, 2018 and Completion date of July 26, 2018. Motion was made by Tony Wheeler and seconded by Jody Riley to approve. Chairman Tony Wheeler will sign the Notice to Proceed once received from Tata and Howard. Board approved the motion.
 - b. Delinquent listing – Residents that were delinquent set up a payment plan or paid in full. No shut offs.
5. OLD BUSINESS: None
6. ADJOURN MEETING – Chairman Tony Wheeler adjourned the March 21, 2018 Canaan Fire District #1 monthly meeting at 6:25 p.m.