

**Canaan Fire District #2
Monthly Meeting
Minutes
January 24, 2018**

1. OPEN MEETING: The January 24, 2018 Canaan Fire District #2 monthly meeting opened at 6:00 p.m. Those present: Tony Wheeler, Gregory Noyes, Jody Riley and Diana Rancourt (FD#2) and April Busfield (Operator) and Gary Leach (Tata&Howard). NOTE: Canaan Fire District#1 was also present.
2. ELECT A CHAIRMAN FOR THE PRUDENTIAL COMMITTEE: Gregory Noyes nominated Tony Wheeler for Chairman for the Prudential Committee for the 2018 year. The nomination was seconded by Jody Riley and was accepted by Tony.
3. APPROVE MINUTES: On a motion by Gregory Noyes and seconded by Jody Riley, the December 13, 2017 Canaan Fire District #2 meeting minutes were approved.
4. LETTER FROM RESIDENT: After some discussion, the Lepine's set up a payment plan.
5. REPORT FROM OPERATOR: April informed the board that she had received parts and assistance on rebuilding the check valve.
6. TATA AND HOWARD:
 - A. TELEMETRY PROPOSALS: Gary reported that four requests for proposals were sent out and they only received one proposal for the telemetry system. The one they received was from Electrical Installations Inc. The initial bid from Electrical Installations was for \$79,500 but Tata and Howard was able to negotiate the price down to \$69,500. A motion was made by Jody Riley and seconded by Gregory Noyes to award to Electrical Installation Inc. pending approval by USDA. Gary informed the board that the balance to finish the project was \$82,698.13.
 - B. UPDATE ON PROJECTS: None
 - C. APPROVE AND SIGN USDA Monthly Project Request: The #15 Monthly Project Report and Reimbursement Request was reviewed and executed. The total requested for this month \$5,135.00. Board reviewed the documents and approved execution once money is received from USDA. Chairman Tony Wheeler signed.
7. INCREASE IN WATER RATES – Will discuss increase at next scheduled meeting.
8. OLD/OTHER BUSINESS – None
9. ADJOURN MEETING – On a motion by Tony Wheeler and seconded by Gregory Noyes the January 24, 2018 meeting adjourned at 6:55 p.m.