

## Canaan/Stewartstown Quarterly Meeting

January 9, 2018

### Minutes

1. Open Meeting – The January 9, 2018 Canaan/Stewartstown Quarterly Meeting opened at 5:40PM. Those present: Frank Sawicki, Jr, Haven Haynes, Jr, Gregory Noyes (Canaan Board), James Gilbert and Allen Coats (Stewartstown Board), Noreen Labrecque and April Busfield.
2. Approve Minutes – October 10, 2017 – On a motion by Allen and seconded by Frank the October 10, 2017 quarterly meeting minutes were approved unanimously.
3. Additions/Deletions – Greg asked about the status of the Geo-bags for the sludge from the lagoons and where we are going to be able to dispose of it. April told Greg and the board that the one bag that they have been using is far from being full so this year it will not be an issue. April said she will inquire with Pittsburg to find out where and how they are disposing of their sludge from their pit.
4. Operator Report –
  - a. Need new thermometers. – April presented the board with the cost for new digital thermometers at \$400 as opposed to having the old ones calibrated, sent out for testing and perhaps having to replace some at a cost of \$700. On a motion by Haven and seconded by Frank the board approve the purchase of 6 NIST Traceable Thermometers and one NIST Traceable High Accuracy Thermometers at a cost of \$443.25 plus shipping and handling.
  - b. Furnace serviced – The Pellet furnace at the plant had to be service because of a clog in the auger. April said that moisture collected and the pellets jammed up in the auger. She and Brian tried to clean it out as best they could but it needed to be taken apart and a technician was the best person to do this.
  - c. Ash Shop Vac - \$400ish – April requested the purchase of a Shop Vac. She has been borrowing one whenever one is needed but when the whole furnace problem arose she thought it would be best to have one that has to capacity to take care of ash from the furnace as well all the other cleaning uses. On a motion by Haven and seconded by Frank the board approved up to \$400 for the purchase of a Shop Vac.
5. Report on Inspection – Haven and Jim conducted the inspection. They reported that all was good at the plant. They were not able to inspect the pump stations because of the snow cover. They noted that Brian has not been able to take his test for Treatment Plant Operator as the state has not offered the test yet. A discussion took place on the time lapse from the end of

the course and the delay of the test. April has reached out to the State with regard to this and the reciprocity license for Kevin McKinnon but has not received any response from the State on either of these items. The board asked April to reach out one more time and if no response then the Selectboard will become involved.

6. Other business –
  - a. Review Budgets - Boards reviewed – no questions
  - b. Paving Treatment Plant road – last year’s proposals about \$50,000.00 - No action. Allen Coats stated that he is against paving town roads and thought it would be more economical to make it into a gravel road.
  - c. Septic Hauler Permit – review and sign – Board members reviewed and the document was signed by those present.
  - d. Pittsburg Agreement – review and sign – Board members reviewed and the document was signed by those present. Noreen will send up to Pittsburg for their signatures.
  
7. Adjourn Meeting – On a motion by Allen the January 9, 2018 Canaan/Stewartstown Joint Sewer Commissioners Quarterly meeting adjourned at 6:35PM.