

**CANAAN/STEWARTSTOWN JOINT
SEWER COMMISSIONERS MEETING**

Minutes

January 8, 2019

1. **Open Meeting** – The January 8, 2019 Canaan/Stewartstown Joint Sewer Commissioner’s Meeting was opened by Gregory Noyes at 5:30PM. Those present: Gregory Noyes, Frank Sawicki, Jr., Haven Haynes, Jr., Noreen Labrecque, April Busfield and James Gilbert.
2. **Approve October 9, 2018 meeting minutes** – On a motion by Haven and seconded by James the October 9, 2018 Joint Commissioner’s meeting minutes were approved unanimously.
3. **Additions/Deletions** - None
4. **Operator Report** – April reported that she and Brian are pulling pumps but not as often since the winter months. The board and April mentioned to James about the purchase of a camera and Jetta for the collection system. They proposed that perhaps Stewartstown might want to share in the cost so it can be used on their collection system as well. James was not able to make the decision but suggested that the Canaan Board send a letter to the Stewartstown board with the proposal. April stated that the phone at the Treatment Facility has been out for a couple days but has been fixed.
5. **Report on Inspection** – Inspection will be done at a later date.
6. **Town of Pittsburg Agreement – 2019** – On a motion by Haven and seconded by Frank the Canaan Board members signed this agreement. The Stewartstown board will review at their next meeting.
7. **Canaan/Stewartstown Septic Hauler Permit – 2019** – Once reviewed, motion was made by Gregory and seconded by Haven to execute the permit. The permit will need to be completed by Bolen’s Septic prior to the boards’ signing.
8. **2019 Proposed Budget** – All members present reviewed the proposed budget. James will bring a copy to the other Stewartstown Board members for their review. The Canaan Board did mention that they are looking at getting bids for the storage building down at the Treatment Facility this year.
9. **Advertisement for Bid – Grinder & Pump Improvements** – Board reviewed – no comments or discussion.
10. **Set up time for inspection** – Dwayne Covill and Gregory Noyes are slated for this inspection. They will contact one another to set up at time.
11. **Other business** – No action
12. **Adjourn Meeting** – On a motion by Haven the January 8, 2019 Canaan/Stewartstown Joint Sewer Commissioner’s meeting was adjourned at 6:00PM.