

**CANAAN/STEWARTSTOWN JOINT
SEWER COMMISSIONERS MEETING**

MINUTES

January 11, 2022

1. Open Meeting – The January 11, 2022, Canaan/Stewartstown Joint Sewer Commissioners meeting was opened by Haven Haynes, Jr. at 5:35 PM. Those present: Haven Haynes, Jr, Alfred Buckley, Mark Bullard (Canaan Board), Allen Coats, James Gilbert, Dwayne Covell (Stewartstown), Noreen Labrecque and April Busfield.
2. Approve October 12, 2021- On a motion by Allen Coats and seconded by Alfred Buckley, the October 12, 2021, meeting minutes were approved by the Committee as written.
3. Additions/Deletions – no action
4. Operator Report
 - a. Quote for extra set of blades – April presented the board with the cost of a new set of blades for the Grinding pump. She explained that it would be a good idea to have a set on hand since the turn around time for ordering and getting them is several weeks. All board member agreed and approved the cost of \$3576 to be included in the 2022 Budget.
 - b. Heating in Headwords – April reported that one of the heating units in the Headworks building will need to be replaced. It is located on the floor and gets a lot of moisture which in turn has corroded it. The plumber was able to temporarily fix it with a pipe, but she recommended that a new Modine heater would be the best solution. Mark Bullard will check out the problem to see if there is another solution.
 - c. April had to have the blow-off valve on the pellet boiler replace recently.
5. Bolens Contract – The Joint Committee reviewed the Contract. No changes were made from last year’s contract. The Committee would like to have John complete his portion of the contract and they will sign at their next quarterly meeting.
6. Pittsburg Contract – The Joint Committee reviewed the Contract. No changes were made from last year’s contract. The Committee signed their portion of the contract and will send to Pittsburg for their signatures.
7. Report on Inspection – No inspection this quarter.

8. Review Proposed Budget – The Committee reviewed the proposed budget. Allen Coats objected to the ‘percentage across the board’ approach to salary increases. Mark Bullard stated that this was not how the increase was done this year. Mark had done an extensive study of other towns in Vermont with about the same populations and the salary schedules they had, and the Canaan Selectboard produced what they felt was comparable salaries for the Operator and Assistant Operator. Dwayne Covell questioned the Health Insurance and Retirement line items which are shared between the towns. Noreen explained that it is based on the number of hours spent at the Treatment Plant for both the Operator and Assistant Operator. The Operator’s time is split between the Treatment Plant and both Fire Districts and the Assistant Operator is split among the Treatment Plant, both Fire Districts and the Highway Dept. The cost is split 54% Canaan and 46% Stewartstown.
9. Other business
 - a. Agreement between Canaan and Stewartstown – Haven and April worked on a very preliminary Agreement which all board members received and will examine and come back to the next meeting with recommendations and changes.
10. Adjourn Meeting – Motion was made by Dwayne Covell and seconded by Alfred Buckley to adjourn the meeting. Haven Haynes, Jr. adjourned the January 11, 2022, Joint Commissioners meeting at 6:41PM.