

**SELECTBOARD  
SPECIAL MEETING  
August 9, 2018  
MINUTES**

1. **Open Meeting** – The August 9, 2018 Special Selectboard meeting was opened by Chairman Gregory Noyes at 4:05PM. Those present: Gregory Noyes, Frank Sawicki, Jr., Haven Haynes, Jr., April Busfield, Brian Bissonnette, Noreen Labrecque (Canaan), Allen Coats, James Gilbert (Stewartstown) and Gary Leach (Tata and Howard).
  
2. **Approve 2018 Tax Rate** –  
The first order of business was to set the 2018 Town Tax rate. (see attached). On a motion by Frank and seconded by Gregory the 2018 Town Tax Rate of \$0.7319 was approved unanimously.
  
3. **Approve April 10, 2018 meeting minutes** –  
On a motion by Allen Coats and seconded by Frank Sawicki the April 10, 2018 Canaan/Stewartstown Joint Sewer Commission meeting minutes were approved.
  
4. **Additions/Deletions** – No action
  
5. **Operator Report** – April reported that the Sludge Sled is being used a lot this year. She has been using two bags per round to speed up the process. She and Brian have had to pull pumps due to rags and debris about every other day and sometimes 1-2 times a day. She said it is normal to have to pull pumps more often in the Spring.
  
6. **Tata and Howard**
  - A. **USDA award for funding** – info only
  - B. **Update on Telemetry and Grinding system** - Gary Leach explained to the board the change in the plan with the Grinding System. The original plan was to have two grinding systems, one for the Septage and one for the Plant. Then they looked at pumps with a reversal device attached to unclog the pumps by reversing the rotation for the pump in the plant. The grinding system for the septage would have to be underground which posed a problem then they found an above ground system but that would require a separate building, which was an expense in itself. Recently, in discussing with other operators, April found a chopping pump which basically chews up the rags and debris. Gary explained that this system would be located inside the existing headworks building and instead of the septic hauler hooking in at the present location they would hook in directly on the headworks building. Gary has been in contact with USDA engineer, Jonathan Harries who has verbally

approved the new plan. Tata and Howard will need to submit the new plan and is confident that this new plan will be constructed for the same amount of money requested originally. Allen Coats made a motion to accept the new plan. The motion was seconded by Haven Haynes, Jr. and approved unanimously.

Gary added that the telemetry portion of the project will be going out to bid next week.

7. **Report on Inspection** – Frank gave a short report on the inspection done by himself and Allen Coats on July 10, 2018. Brian still needs his certification (note: he will take the test once it is available again). Fire Extinguisher need inspecting ( Noreen stated that Tri State Fire Protection, LLC is scheduled to inspect and service them on Friday, August 10<sup>th</sup>). Grass is high at the pump stations in Stewartstown – Allen said Stewartstown will take care of these. Locks on Pump stations need cleaning ( April stated this has been done).
8. **Other business** – Metals being brought in to Canaan from Stewartstown – Gregory had a short discussion with the Stewartstown board about the metals being brought into Canaan from their Transfer Station.
9. **Adjourn Meeting** – Motion was made by Haven and seconded by Frank to adjourn the meeting Chairman Gregory Noyes adjourned the August 10, 2018 Special meeting at 5:00PM.