

CANAAN FIRE DISTRICT #1
MONTHLY MEETING
AGENDA/MINUTES
September 20, 2017

1. **OPEN MEETING** – The September 20, 2017 Canaan Fire District #1 monthly meeting opened at 7:10PM. Those present: Norman Labrecque, Jeffrey Richards, Noreen Labrecque, April Busfield. Jeremy Labrecque and Dave Ceppetelli via conference call.
2. Paul Thibault came in to show the board pictures of his water filters. The board stated that they have plans to get Holmes Street done as soon as they get word from USDA about funding. April explained that once the Water Treatment Facility is in operation there should be a significant drop in manganese and iron which is causing all the sediment in the system. Unfortunately the more we use the well the more minerals will be present.
3. **APPROVE MINUTES** – AUGUST 16, 2017 – On a motion by Norman and seconded by Jeff the board unanimously approved the minutes.
4. **ADDITIONS/DELETIONS**- None
5. **REPORT FROM OPERATOR**
 - A. Filling tank – April explained all the issues that arose while filling the tank. She stated that she was not in favor of the method that was used and consequently we had several complaints and issues.
 - B. Pressure release valve – Stewartstown – Because of the increased pressure with filling the tank Tata and Howard had Gosselin install a pressure reducing valve at the meter house for Stewartstown. Unfortunately it reduced the pressure too much once the pump was turned off and the Trailer Park was without water. Bill Allen removed the valve and Tata and Howard have designed a by-pass to be used before the new storage tank comes on line since that will again increase the pressure which could potentially cause more leaks to Stewartstown’s already tender pipes.
 - C. April then described the disrespectful treatment she received from Bill Allen while trying to help at the meter house. The board advised her not to help him if he is going to act that way. If Canaan FD#1 is the one paying her salary she has no obligations to Stewartstown besides supplying water to them to the valve before the meter house.....after that it is all their responsibility.
6. **NEW BUSINESS**
 - A. Tata and Howard –
 1. Contract 1 – Certificate of Completion of Work

Contract #1: DJC provided final paperwork copies executed by USDA on Tuesday:

- Cert of Final Completion,
- Consent of Surety.
- CO #5.
- Munson PayApp #7.
- MBR #11, MBR #14.

2. **Contract #2:** No updates

3. **Contract 3 –**

a. Review Project schedule and highlights – Dave reported that Mike’s Electric will be installing electric next week. Gosselin will be backfilling tank and doing clean up. Water analytical results have been sent in; tomorrow VOC’s will be done. Once results are sent to the State and approved the water will need to be diluted and chlorination will be tested. In order for the new tank to go online the old tank needs to be abandoned and isolated. The telemetry system will need to be in place at that time as well.

b. Execute 4 copies of RGG PayApp#4 - On a motion by Jeff and seconded by Norman, the Pay Application #4 for RG Gosselin was approved unanimously and executed.

c. Review and execute MBR# 15. – On a motion by Jeff and seconded by Norman the Monthly Budget Request #15 was approved unanimously and executed.

d. Review and execute WCD 2 and 3 - Board reviewed and on a motion by Jeff and seconded by Norman unanimously approved the execution of Work Change Order # 2 and 3. Potential WCD 4 for any additional Elec Supply costs. Probably below \$1,000.

e. Balancing CO forthcoming.

f. Review Engineering status on Contract. RPR and Amendment #12 review – Jon Harries from USDA needs to review and approve prior to board’s approval.

g. DJC provided copies of past executed paperwork provided to CFD#1 on Tuesday:

4. **Contract 4**

a. Review project status: Design, construction.

Dave explained that the design is ongoing and will probably be bid before the spring of 2018 so it will be ready for the summer of 2018.

b. Waste disposal method – The last design Dave reviewed the disposal would be piped directly into the Canaan Sewer System at the manhole behind Enid Circle.

5. **Contract 5 –** Funding did not get approval from USDA for this year as of this date.

7. **OLD BUSINESS**

A. Servitude of Users Rights – sent email with questions to Hereford

B. CFD#1 Rules and Reg. – next step - approve by board – no action this meeting

8. **GENERAL PUBLIC COMMENTS** – see above

9. **OTHER BUSINESS** – Real Mathieu – increase pressure caused valve failure – on a motion by Norman and seconded by Jeff the board unanimously approved reimbursing Mr. Mathieu for his failed valve due to the increase in water pressure when filling the new tank.

10. **ADJOURN MEETING** – Motion was made by Jeff to adjourn the September 20, 2017 monthly meeting at 7:55PM.