

**CANAAN FIRE DISTRICT #1**

**MONTHLY MEETING**

**MINUTES**

**MAY 17, 2017**

1. OPEN MEETING – The May 17, 2017 Canaan Fire District #1 Monthly Meeting opened at 7:02 PM. Those present: Jeremy Labrecque, Norman Labrecque, Jeffery Richards, Noreen Labrecque, April Busfield, Dave Ceppetelli (Tata & Howard), Terry Kimball, Elaine ?, (general public)
2. APPROVE MINUTES – April 19, 2017 – On a motion by Jeff and seconded by Jeremy the April monthly meeting minutes were approved.
3. ADDITIONS/DELETIONS - none
4. REPORT FROM OPERATOR – see below
5. NEW BUSINESS
  - A. Tata and Howard – updates on project – Dave Ceppetelli gave a summary of where we are with all Contracts for the water projects.
    1. Contract #1 – Tata and Howard have not heard any response from Munson regarding the final pay request. Tata and Howard will be sending out a follow up letter to them. April stated that the property owner at 227 Christian Hill would like some loam to fill in where the earth has caved in by the valve on her lawn. Terry Kimball spoke up and said that the sidewalk that was installed is cracked and her flower bed was destroyed and not fixed after she was originally told it wasn't even going to be touched.
    2. Contract #2 – Will be on hold until after Contract #4 is completed.
    3. Contract #3 – The Owner/ Contractor has been executed. The Notice to proceed has been executed and RG Gosselin will be mobilizing on June 5<sup>th</sup>. The RPR for the project will be Stan Welch.
    4. Contract #4 – Treatment facility - The equipment manufacturer provided pricing that was higher than anticipated, and Tata and Howard are straightening it out with the manufacturer. They appear to have made an error.

Water meters and readers – no action on this

Dave presented the board with Change Order #1 for Contract #3 which reduced the original bid price of \$758,750.00 down to \$676,365.00 a reduction of \$82,385.00. After reviewing the Change Order motion was made by Jeff and seconded by Norman to execute Change Order #1.Monthly Project Report/ Reimbursement Request No. 11 was reviewed by the board and was executed on a motion by Jeremy, seconded by Norman and approved.
6. OLD BUSINESS -none

7. GENERAL PUBLIC COMMENTS – Terry Kimball was in to get an explanation of the billing of her Sewer and Water. Noreen gave Terry copies of the Rate Schedule along with the Account maintenance page showing the rate units (ECUs) for her properties and a few other commercial properties in town and explained the billing process.
8. OTHER BUSINESS
  - A. Purchase Hose and attachments for flushing hydrants – April explained to the board that it would benefit both districts if they purchase their own hose, diffuser, and shut off valve for flushing hydrants. This past week when flushing hydrants they were unable to use the Fire Department’s hose because of a mandatory inspection so unfortunately a couple ditches were damaged because of the excessive pressure. She presented the board with a price from USA Blue Book for the items above. The total price would be about \$500.00 and FD#2 has already agreed to share the cost. On a motion by Jeff and seconded by Norman the board approved this purchase.
  - B. Need to hook up water line in Fletcher Park – Noreen will check to see who is responsible for the cost of this.
  - C. Approve flushing hydrant at Wastewater Treatment Plant – The board approved the placement of the flushing hydrant on motion was made by Jeremy and seconded by Jeff.
9. ADJOURN MEETING - On a motion by Jeremy the May 17, 2017 Canaan Fire District #1 Monthly meeting adjourned at 8:15PM.