

## **BOARD OF CIVIL AUTHORITY MEETING**

**November 1, 2016**

### **MINUTES**

1. OPEN MEETING – The November 1, 2016 BCA meeting opened at 5:00PM. Those present: Renee Marchesseault, Kathy Smith, Martha Allen, Judith Marchesseault, Michael Daley, Haven Haynes, Noreen Labrecque.
2. NOMINATE A CHAIRMAN – Martha Allen nominated Noreen Labrecque for Chairperson. This was seconded by Michael Daley. No other nominations were given.
3. REVIEW ADDITIONS TO CHECKLIST SINCE TOWN MEETING – The BCA reviewed the additions to the checklist.
4. APPROVE ELECTION OFFICERS – DIANA RANCOURT, DENCIE CUNINGHAM, BONNIE RIENDEAU  
  
Motion was made by Martha and seconded by Renee to approve Diana Rancourt, Dencie Cunningham and Bonnie Riendeau as Ballot Clerks for the November 8, 2016 General Election.
5. APPROVE ELECTION OFFICERS FOR COUNTING BALLOTS – GINETTE LADD AND DAN WADE  
Motion was made by Michael Daley and seconded by Kathy Smith to approve Ginette Ladd and Dan Wade to assist in counting ballots for the November 8, 2016 General Election. Noreen stated that she would feel more comfortable if we had at least one other additional counter. Judith Masson suggested Sally Masson, and then telephoned her to see if she would be willing. The board approved the addition of Sally Masson for assisting in counting ballots.
6. OTHER BUSINESS – Noreen stated that she will be calling an Abatement of Taxes meeting soon as there have been two abatements brought to her.
7. ADJOURN MEETING – On a motion by Michael the November 1, 2016 Board of Civil Authority Meeting was adjourned at 5:25 PM.